



112 N. Main Street  
 Montesano, WA 98563

TEL (360) 249-3021  
 FAX (360) 249-3690

**BUILDING PERMIT APPLICATION**

<b>Date of Application</b>	
<b>Parcel Number:</b>	
<b>Address of Project:</b>	
<b>Owner:</b>	
<b>Owner's Address:</b>	
<b>Telephone #:</b>	
<b>Contractor:</b>	
<b>Contractor's Address:</b>	
<b>Contractor Telephone:</b>	
<b>Contractor License #:</b>	
<b>Project Cost:</b>	

If the project is something other than a repair or re-roof, two sets of plans or drawings are required.

You will be notified when your building permit is issued and ready to be picked up at City Hall.

Plot Plan: Two Copies on 8.5" x 11.5" paper to include the following information:

- Scale used and a marker showing the direction of North
- Location and dimensions of all property lines
- Location, dimension and type of easements (i.e. drainage, access, utilities)
- Location, dimension and use of all existing and proposed buildings and structures on the site, showing distances from property lines
- Existing buildings scheduled for demolition or removal must be indicated
- Proposed location of all utility connections
- Locations, names or number of all streets and alleys adjacent to the site. Show any off site easements or private streets that provide access between the site and a public road
- Two sets of all architectural and structural drawings and calculations. These should include foundation, floor plan, wall sections, details and elevations.
- A copy of any discretionary permit pertaining to this project (i.e. variance, conditional use etc.)