

**Montesano City Council Meeting Minutes
July 26, 2016 at 7:00 p.m. at Montesano City Hall**

1 **Mayor Vini Samuel, Presiding**
2 **Meeting was called to order by Mayor at 7:00 p.m.**

3
4 **FLAG CEREMONY** – Pledge of Allegiance

5
6 **COUNCIL MEMBERS PRESENT:** Dave Skaramuca, Chris Hutchings, Ian Cope, Dan Wood, Nikki King, Lori
7 Benedict and Tyler Trimble.

8
9 **STAFF PRESENT:** Police Chief Brett Vance, Forester Loren Hiner, Public Works Director Rocky Howard,
10 Fire Chief Corey Rux, CFO Doug Streeter, Deputy City Clerk Debbie Wisdom and City Attorney Chris
11 Coker.

12
13 **APPROVAL OF BILLS:**

14 Trimble presented bills totaling \$77,948.93 for Check #'s 51732-51754. Cope made a motion to approve
15 the bills as audited and was seconded by Trimble. Motion Passed 7-0 Vote

16
17 Payroll - \$94,193.86 Check #'s 39581-39586

18
19 **MEETING MINUTES APPROVED:**

20 Motion to approve minutes as written for July 12, 2016 was made by Trimble and seconded by Cope.
21 Motion Passed 7-0 Vote

22
23 **PUBLIC COMMENT:**

24
25 John McCann – Shared a monthly USDA Forest Service Flyer he subscribes to with the Mayor & Council
26 he thought they would be interested in as it's very informative and would be a good source for the city.

27
28 Al Smith – Attended the Chehalis Basin Partnership meeting and feels it is a good resource for the city.

29
30 **PRESENTATION:** No presentation

31
32 **COMMITTEE REPORTS**

33
34 **Tech Committee:**

35
36 Free Wi-Fi project – Equipment is now poised & ready to attach the apparatus to; antennas are up on
37 the radio tower and fire station. It is tentatively set to be up and running by mid-August.

38
39 The Mayor is working with the city's IT on redoing the city's website. The Mayor requested that each
40 council person furnish a picture and short biography to her for the website. The new site will allow
41 audio of the council meetings to be available online. The new site should be up by mid-August.

42
43 **MTO Committee:** The Committee is scheduled to meet on July 27, 2016 at 2:30 p.m. at City Hall.
44 Agenda will include discussion of 4-way intersection at North Satsop Street and East Simpson Avenue;
45 parking along Academy Street.

46

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47 **Flood Authority:** Dan Wood reported on the Flood Authority (FA) (8-21-16) and Chehalis Basin
48 Partnership (CBP) (8-22-16) meetings. There are topics that overlap between the groups; they both
49 discussed what legislation there is and what it means. There is also a governor's work group that is
50 eventually expected to be wrapped in with the CHP group. CHP focuses on flooding & habitat issues/
51 water quantity & quality. The City's Waste Water Treatment Plant (WWTP) is being threatened due to
52 the river forging a new channel and the city needs to prepare a preliminary report and proposal for the
53 FA to request additional funds. Wood reported that there is funding available for small projects but the
54 deadline is 8-12-16. PW Director Howard suggested a shovel ready project for replacement of a broken
55 culvert inside a drainage pipe that crosses the road (a Sylvia Creek tributary) in the area of 533 W
56 McBryde. Howard is to work with the Mayor to have it ready for agenda action at the next council
57 meeting on August 9th.

58
59 **Public Works Committee:** No meeting held

60
61 **Forestry Committee:** No meeting held

62
63 **Public Safety Committee:** Will be meeting on 7-27-16 at 6:00 p.m. at city hall. Agenda will include
64 discussions on public safety facility, equipment levy for a new ambulance & fire engine, and a High
65 School Fire Cadet Academy for the 2017-2018 school years.

66
67 **Forestry Committee:** No meeting held

68
69 **Public Works Committee:** No meeting held

70
71 **Parks Committee:** No meeting held but the Mayor does need the committee to address the netting at
72 Vessey Field, grandstands at Crait & Nelson Fields and facility with Grays Harbor Council of Governments
73 to develop a parks comprehensive plan. Hutchings things we have a plan; the Mayor stated she hasn't
74 been able to locate one but will check further to see if one currently exists.

75
76 **Mayor Samuel** informed the council that they need to e-mail the committee agendas as well as the date
77 & time of the meetings to CFO Streeter to be posted on the city's website.

78
79 **UNFINISHED BUSINESS:** No unfinished business

80
81 **NEW BUSINESS:**

82
83 **Schedule B of the Beacon Park Grading Bid Packet** prepared by Gibbs and Olson. Council has already
84 approved the acceptance of Schedule A, which is the bulk of the project. Schedule B would install top
85 soil and necessary seed and amendments for the proposed field area. The bid amount for Schedule B is
86 not to exceed \$14,973.00, which includes sales tax. Mayor noted they would also like to add irrigation
87 at the cost \$10,000.00. The city needs to commit to Quigg's by 8-8-16. Discussion held. Motion to give
88 the Mayor authority to research all options and enter into Schedule B with Quigg's and use REET funds
89 and donations was made by Trimble and seconded by Cope. Discussion held. Motion Passed – 5 Yea
90 Votes / 2 Nay Votes by Wood and Skaramuca

91
92 **ORDINANCES & RESOLUTIONS:** No ordinances or resolutions

93

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94 **PUBLIC COMMENT:** No comments

95

96 **MAYOR AND COUNCIL COMMENTS:**

97

98 **Wood** – Remind everyone of National Night Out. He and Councilwoman King are having a National
99 Night Out Party in Fleet Park on August 2, 2016 from 6 p.m. to 8 p.m. Everyone is invited; if there is one
100 in your own neighborhood you are encouraged to attend them.

101

102 **King** – The annual car show was wonderful and encourages attendance at the National Night Out.

103

104 **Benedict** – She is excited about the free WiFi. Thank you to Mr. McCann for providing the flyer
105 regarding forestry.

106

107 **Trimble** – No comments

108

109 **Cope**- Congratulates to the Montesano Little League.

110

111 **Hutchings**- Congratulates Girls Summer Soccer players for their great effort in the Monte vs. Elma game.

112

113 **Skaramuca** – Looking forward to National Night Out; enjoyed Little League Send Off; Annual Car Show
114 was cool.

115

116 **Mayor** – Informed the Council a union grievance was filed by Ashley Sund and Chelsey Anthony on July
117 18, 2016. She is addressing it in conjunction with the city attorney. The city has 30 days to respond.

118

119 Thanks and appreciation to Dan Wood for his dedicated attendance and involvement with the Flood
120 Authority & Chehalis Basin meetings.

121

122 Upcoming agendas will have vision and planning for the centennial funds from the State Legislation. The
123 council need to development plans/needed funds.

124

125 The Quinn Courts project on 3rd Street needs to be noted. The Public Works is continually working on
126 the Basketball Court project and completion is to be expected by the end of August.

127

128 There is an abatement hearing on two properties on July 27, 2016 at 6:30 p.m. at City Hall.

129

130 **EXECUTIVE SESSION:** To discuss a real estate purchase with possible action upon return. 7:50 p.m. for
131 approximately 10 minutes. Mayor came in at 8:02 p.m. announcing it will take approximately 10 more
132 minutes. Returned back at 8:06 p.m. Hutchings made a motion to allow the Mayor to negotiate the
133 purchase of land. It was seconded by Cope. Motion Passed 7-0 Vote

134

135 Meeting adjourned at 8:09 p.m.

136

137 Debbie Wisdom – Deputy City Clerk

Recording Available