

1 Mayor Vini Samuel, Presiding
2 The meeting was called to order by Mayor Samuel at 7:00 p.m.

3 **FLAG CEREMONY:** Pledge of Allegiance
4

5 **COUNCIL MEMBERS PRESENT:** Councilman Wood, Councilwoman King, Councilman Chung, Councilman
6 Trimble, Councilman Cope, Councilman Bryson and Councilman Skaramuca.

7 **STAFF PRESENT:** Police Lieutenant Staten, City Attorney Coker, Forester Hiner, Fire Chief Rux and
8 Deputy City Clerk Wisdom.
9

10 **APPROVAL OF BILLS:** Councilman Trimble presented the bills totaling \$121,889.49 for checks #52547 to
11 52583. Motion to accept bills as audited was made by Councilman Trimble and seconded by Council
12 Skaramuca. Motion passed 7-0.
13

14 Payroll totaling \$189,910.25 for checks #40085 to 40111.
15

16 **APPROVAL OF MINUTES:** Councilman Wood made a motion to excuse Mayor Samuel from the 8-22-17
17 city council meeting and to add it as an asterisk to the 8-22-17 city council minutes and was seconded by
18 Councilman Cope. Motion passed 7-0.
19

20 Motion to approve the August 22, 2017 minutes as written with the addition of the above motion as an
21 asterisk was made by Councilman Skaramuca and seconded by Councilman Wood. Motion passed 7-0.
22

23 **PRESENTATION:**

24 **Forest Trails Project-** City Forester Hiner introduced his summer college interns Chad Horky & Jake
25 Jaraczski. They are entering their senior year and developed a City of Montesano Forest Trail System
26 Management Plan, including maps, for their senior project. Chad & Jake gave a detailed presentation of
27 the Plan to the council. Discussion ensued.
28

29 **PUBLIC COMMENT:**

30 **Ashley Elton** of 430 E. Pioneer Avenue reported concerns of traffic issues resulting from the Pioneer
31 Project. The alley (considered Marcy) behind her home has increased traffic with vehicles traveling at
32 high speeds causing a dangerous situation.
33

34 **Helen Hepp** of 419 N. Calder invited everyone to the upcoming Lake Sylvia Fall Festival on Saturday,
35 September 16, 2017 from 7:00 a.m. thru 4:00 p.m.

36 **Helen Buddy** of Monte Harbor Apartments (River & Marcy) requested a bench be placed half way
37 between Thriftway and the apartments so the elderly and handicap apartment residents have a resting
38 point when walking to & from the store.
39

40 **Steve Hepp** of 419 N. Calder encouraged the use of microphones by the Mayor and City Council for the
41 benefit of those who are hard of hearing.
42

43 **COMMITTEE REPORTS/FOR COUNCIL INTRODUCTION:**
44

45 **PUBLIC WORKS:** Did not meet. They will look into placing benches in the area of the Monte Harbor
46 Apartments.
47

48 **FINANCE:** Councilman Trimble advised council to review the Financial Policy and provide any
49 comments, suggestions or changes to him or CFO Streeter by Friday, September 15, 2017 so it can be
50 incorporated into the policy and brought to the 9-26-17 meeting for decision. Discussion held.

51

52 **Forestry:** Councilman Cope announced there will be a committee budget meeting on Thursday,
53 September 21, 2017 at 7:00 p.m. in the small meeting room at City Hall.

54

55 Mayor Samuel advised council she has requested that Forester Hiner and the Forestry Committee
56 consider moving the timber sale scheduled for 2019 be sold in 2018 due to current market value. The
57 funds from the sale that was scheduled for 2019 will be held for the 2019 budget.

58

59 **PARKS BOARD:** Councilman Cope reported the parks survey results are in; there were 183 responses.
60 Results show the public feels more work is needed on the parks system and more playground
61 equipment is wanted. The survey is a step in the process of completing a new Comprehensive Parks
62 Plan; the plan is vital in keeping the City eligible for grants.

63

64 Mayor Samuel reported work is on hold at Beacon Park because drainage issues are still being
65 addressed. The city will be using a large portion of the REET fund for this project. A supplemental
66 budget will be done this fall.

67

68 Mayor Samuel announced the County Commissioners awarded a portion of the .09 sales tax funds
69 allocated to the county from the state. The commissioners approved \$86,500 to the City for the
70 addition of a permanent bathroom at Fleet Park. She expressed her appreciation to the Commissioners.
71 This project should be completed by approximately April of 2018. Discussion held.

72

73 **UNFINISHED BUSINESS:** None

74

75 **Traffic Revision** – Mayor Samuel stated the city is moving forward with consultants SCJ Alliance. A very
76 tentative date of October 30, 2017 has been scheduled for a public forum regarding traffic revision.

77

78 **Spruce Street Paving** – The city is doing a demonstration project on 50' of Spruce Street; Spruce is
79 ineligible for grants so they are working on alternatives. This will cost around \$10,000; if contracted out
80 to be asphalted it would cost some \$75,000. The funds for the demonstration project will come from
81 the dollars budgeted for cemetery paving; funds will be budgeted in 2018 for cemetery paving. Streets
82 will be closed at Spruce and Church for two weeks beginning October 20, 2017. The city crew will tear
83 up and reconstruct this portion and pave with concrete; concrete has a much longer life span than
84 asphalt. Upon completion, the project will be assessed as to time & labor; if assessment is favorable
85 Spruce project will continue in sections and will take several years.

86

87 **NEW BUSINESS:**

88 **Domestic Violence Awareness Month Proclamation** – Mayor Samuel read the proclamation declaring
89 October as Domestic Violence Awareness Month in Montesano into the record. A candlelight vigil will
90 be held in Zelasko Park in Aberdeen on October 4, 2017. Motion to approve was made by Council Cope
91 and seconded by Councilman Trimble. Motion passed 7-0.

92

93 **Washington State Dept. of Transportation East Pioneer Reconstruction Supplemental Agreement #2 -**
94 **Section 1**, Scope of Work, is hereby changed to read: Additional out of scope services for completing
95 100% design documents and construction administration.

96 **Section IV**, Time for Beginning and Completion, is amended to change the number of calendar days for
97 completion of the work to read: Dec. 2018.

98 **Section V**, Payment, shall be amended as follows: To provide for the additional scope of work, the
99 budget for the Agreement is increased by \$134,600 from \$81,900 to \$216,500, as set forth in the
100 attached Exhibit A, and by this reference made a part of this supplement.

101
102 Motion to approve the Mayor to sign the WSDOT E. Pioneer Reconstruction Supplemental Agreement
103 #2 was made by Councilman Trimble and seconded by Councilman Skaramuca. Motion passed 7-0.
104

105 **Forks Jail Contract** – Police Chief Vance has requested to enter into an interlocal agreement with the
106 City of Forks jail for prisoner confinement for long term incarceration only. The jail costs are lower than
107 those at Grays Harbor County Jail. Discussion held. Motion to approve the Mayor and Police of Chief to
108 sign the Interlocal Agreement for Prisoner Confinement Services between the City of Forks and City of
109 Montesano was made by Councilman Trimble and seconded by Councilman Skaramuca.
110 Motion passed 7-0.

111
112 **Grays Harbor Sheriff's Office Emergency Vehicle Parking Curb Painting Proposal** on North 1st Street in
113 front of the squad room. Councilman Trimble made a motion to accept the Grays Harbor Sheriff's Office
114 emergency vehicle parking curb painting proposal with changes of allowing the use of white paint and
115 on the east side only and was seconded by Councilman Skaramuca. Discussion held. Grays Harbor
116 County will be responsible for painting the curb. This will merely serve as an education notice to the
117 public for the need for emergency vehicle parking; no parking enforcement will be required or expected.
118 Public or anyone else will not be held accountable monetarily or through any other means if an
119 infringement of parking to this area were to occur. Motion passed 7-0.

120
121 **East Pioneer Water Project Change Order** – Motion made by Councilman Trimble to approve Change
122 Order #1 to the East Pioneer Avenue Water Improvements Project contracted with Roglin's., Inc. for
123 the increased amount of \$3,138.01 and seconded by Councilman Skaramuca. Discussion held. Change
124 order is due to additional labor and materials to install 2 additional service lines including saw cutting.
125 Standby time for City repair of an old service not located. Standby time for delay in shutting down water
126 system areas due to inoperable gate valves on Sylvia Street. Motion passed 7-0.

127
128 **Grant Award from the Grays Harbor Community Foundation** – The Board of Directors of the G.H.
129 Community Foundation granted \$3,500 to the Montesano Police Department for radar speed signs.
130 Discussion held.

131
132 **ORDINANCES & RESOLUTIONS:** None
133

134 **PUBLIC COMMENT:**

135 **Robert Hatley** of 522 E. Pioneer Avenue.

136 -Thank you to Public Works Director Olden and crew for providing water during construction outage.

137 -Concerns regarding Level 3 Sex Offender whose residence is close to a school and Children's Advocacy
138 Center. Lieutenant Staten addressed his concerns and will discuss with him further after the council
139 meeting.

140
141 **Jane Lacey** of Monte Harbor Apartments stated necessity for benches in area of apartments and midway
142 between apartments and the grocery store & pharmacy. Seniors & disabled need a bench for a resting

143 point when walking between apartments and stores. A bench is also needed outside of the apartments
144 due to long wait periods for the transit bus to arrive to take them to medical appointments.

145

146 **COUNCIL COMMENTS:**

147 **Councilman Wood:**

148 -Thank you to Chad & Jake for your work this summer and the presentation.

149 -Knows of a bench not in use and will consult with the Mayor later.

150

151 **Councilwoman King:**

152 -Thank you to Jake & Chad for a great presentation.

153 -Agrees there is a traffic safety issue due to the construction on Pioneer Avenue and it needs to be
154 addressed.

155 -Thank you to Mrs. Hepp for the reminder of upcoming fall festival.

156

157 **Councilman Chung:**

158 -Thank you to Chad & Jake for their work on the trails project and tonight's presentation. He believes
159 the trails are a great asset to the city and they will bring people to town.

160 -He agrees a bench should be provided.

161 -Encourages all to support/attend the upcoming Fish & Brew Festival.

162

163 **Councilman Trimble:**

164 -Thank you to Chad, Jake & Loren for their work on the trails project and tonight's informative
165 presentation.

166 -Encourages attending the fall festival.

167

168 **Councilman Cope:**

169 -Thank you to forestry interns for a fantastic job on the trails project; it is important to the community
170 and believes Chad and Jake will be remembered for their part.

171 -Thank you to the Mayor, Mike Olden and Dan Wood for their work on securing .09 tax funds from the
172 county to help with construction costs of bathrooms in Fleet Park. This will be a great economic asset to
173 the city.

174 -Thank you to all who filled out a park survey.

175 -Encourages all to attend the fall festival

176

177 **Councilman Bryson:**

178 -Appreciates the work the forestry interns put into the trails project.

179 -Thank you to the county commissioners for allocating .09 tax funds to help with construction of
180 bathrooms at Fleet Park.

181 -Appreciates the public bringing their concerns forward so the council is able to address the issues.

182

183 **Councilman Skaramuca:**

184 -Appreciates the forestry interns work on the Forestry Trail Project and tonight's informative
185 presentation.

186 -Thank you to Ashley Elton for bringing her concerns regarding traffic safety caused by the Pioneer
187 Avenue project.

188 -Thank you to the Hepps for being the Hepps.

189 **Mayor Samuel:**

190 -Much has been accomplished in the last 3-4 months. Thank you to council, staff and volunteers for
191 their hard work.

192 -Thank you to Chad, Jake & Loren for their work on the Forest Trail System Management Plan.

193 -Budget is solidly in the black and if we stay strong for another year we should have a healthy budget.

194 -It has been eventful and productive summer; she is grateful to all.

195

196 **Executive Session:**

197 Went into executive session for an expected length of 10 minutes at 8:25 p.m. to discuss the status of
198 Union contract negotiations per RCW 42.30.110(1)(D). Action is expected upon return.

199

200 Mayor called meeting back to order at 8:37 p.m. Motion was made by Councilman Trimble for Mayor to
201 sign a 3 year police contract with a 3 percent salary adjustment per year, \$25 matching deferred comp
202 and a fitness incentive. It was seconded by Councilman Skaramuca. Motion passed 7-0.

203

204 Councilman Cope made a motion to adjourn and was seconded by Councilman Trimble.

205 Motion passed 7-0.

206

207 Meeting adjourned at 8:38 p.m.

208

209 Debbie Wisdom, Deputy City Clerk

210

211 **Recording Available**