

1 **Mayor Vini Samuel presiding.**

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3 **CALL TO ORDER:** Mayor Samuel called the meeting to order at 7:00 p.m.

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5 **FLAG CEREMONY:** Pledge of Allegiance

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7 **COUNCIL MEMBERS PRESENT:** Councilman Wood, Councilman Hatley, Councilwoman Cristobal,
8 Councilman Trimble, Councilman Cope, Councilman Bryson and Councilman Skaramuca

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10 **STAFF PRESENT:** CFO/City Clerk Doug Streeter, Public Works /Community Development Director Mike
11 Olden, Fire Chief Corey Rux, Police Chief Brett Vance, Forester Loren Hiner, City Attorney Chris Coker,
12 Deputy City Clerk Debbie Wisdom.

13

14 **APPROVAL OF BILLS:** Councilman Trimble presented the bills in the amount of \$512,686.71 for checks
15 53219 to 53253. Motion to approve the bills as audited was made by Councilman Trimble and seconded
16 by Councilman Hatley. Motion Passed/7-0 Vote

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18 **PAYROLL:** Checks 40546-40575 - \$214,452.78

19

20 **APPROVAL OF MINUTES:** Councilman Skaramuca made a motion to approve the July 24, 2018 minutes
21 as written and was seconded by Councilman Cristobal. Mayor Samuel made a correction. Motion with
22 correction passed. 7-0 Vote

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24 **PUBLIC COMMENT:** None

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26 **COMMUNICATIONS:**

27 A thank you for traffic sign added on corner of Main & Spruce was received from John & Pam Lansing.

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29 **COMMITTEE REPORTS**

30 **Public Works Committee:**

31 Councilman Skaramuca advised they met on Wednesday, August 1, 2018. Nuisance properties were
32 discussed. They are currently focusing on a residential properties. Committee is waiting for a Superior
33 Court hearing to be set regarding property on North Adams and hoping a judgement will be granted to
34 enter the property. Entering means allowed on the property for outside cleanup only; not allowed
35 entrance into the home when someone is residing there. A letter has been sent to a property on
36 Chehalis Street. A letter was sent to Don Lyons. City Attorney Coker stated motion to default on North
37 Adams property has not been filed but will be filed within a week and a half. Coker has been exchanging
38 conversations with Lyon's attorney; there are some insurance companies involved.

39

40 Concerns regarding City Sidewalk Development Standards requiring sidewalks be placed in front of raw
41 property facing a city street when a new home is built or property is developed was discussed. This
42 requirement can result into sidewalks leading nowhere. An option being considered would be to allow
43 payment of the value of the sidewalk into a city sidewalk fund in lieu of placing the sidewalk. The
44 committee will continue these discussions. Mayor believes this option already exists; she will research
45 the matter.

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47

48 MTO Committee:

49 Councilman Trimble advised they met tonight. Two issues were discussed. First was a request received
50 asking to enforce 15 minute parking in front of the pet grooming business on Marcy. The Committee's
51 recommendation to Council is to consider adding 30 minute parking due to enforcement & staffing
52 issues and to be standardized around the block as 30 minute parking already exists on Pioneer. Second
53 issue was to potentially have designated spot for council/department head parking in front of city hall.
54 Following committee discussion it was decided it was not MTO related and are referring it to City
55 Attorney for advice. Councilman Wood stated he brought this issue to the committee after receiving a
56 parking ticket while at city hall doing volunteer work. He feels this will not encourage volunteerism and
57 wants a solution. He suggested a placard for city officials and volunteers to use while conducting city
58 business at city hall. Discussion ensued. City Attorney will research the matter. Mayor stated once
59 information is received from the city attorney council will return to the topic.

60

61 **Public Safety Committee will meet on August 28, 2018 at 6:00 p.m.**

62 **Flood Authority will meet on Friday, August 17, 2018.**

63 **Council of Governments will meet on Thursday, August, 16, 2018.**

64 **Planning Commission will meet on Wednesday, August 15, 2018 at 6:00 p.m.**

65

66 NEW BUSINESS:

67 **Hazard Mitigation Plan Discussion:** Fire Chief Rux introduced The City of Montesano Annex. This Annex
68 details the hazard mitigation planning elements specific to the City of Montesano, a participating
69 jurisdiction to the Grays Harbor County Hazard Mitigations Plan Update. This Annex is not intended to
70 be a standalone document, but rather appends to and supplements the information contained in the
71 base plan document. As such, all sections of the base plan, including the planning process and other
72 procedural requirements apply to and were met by the City of Montesano. For planning purposes, this
73 Annex provides additional information specific to the jurisdiction, with a focus on providing greater
74 details on the risk assessment and mitigation strategy for this community only. Chief Rux advised this
75 come back to council at their next meeting for approval.

76

77 **Mitel Phone System Upgrade:** CFO Streeter introduced that City Hall and Public Works Shop currently
78 have Comcast Business phones that are beginning to be an issue. Staff contacted Comcast and were
79 told we were out of contract so we could upgrade with a new three year agreement at a monthly rate of
80 \$848.50; we currently pay \$874.95. Staff contacted two other companies and received one quote from
81 Mitel who the County uses with a monthly cost of \$504.94. Discussion ensued. Motion to authorize the
82 Mayor to enter in to a three year agreement with Mitel to provide phone service to City Hall and the
83 Public Works Shop was made by Councilman Trimble and seconded by Councilman Cope. Motion
84 Passed/7-0 Vote

85

86 **Critical Areas Ordinance Grant Acceptance – Discussion or Action:** Public Works/Community
87 Development Director Olden introduced Growth Management Act Update Grant. The grant is for
88 \$4,500 and would be used to hire a consultant to assist in creating a new Critical Areas Ordinance.
89 Discussion ensued. Motion to authorize the Mayor to accept and sign the Growth Management Act
90 Update Grant for a Critical Areas Ordinance and the funds connected to it was made by Councilman
91 Skaramuca and seconded by Councilman Wood. Motion Passed/7-0 Vote

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95 **Authorize Mayor to Sign TIB Grant Application – Action:** Introduced by Public Works

96 Director/Community Development Director Olden.

97 Tentative projects are:

- 98 • Broadway Chips Seal/Overlay
- 99 • Marcy Reconstruction (Continuation)
- 100 • East Pioneer Sidewalk

101 Discussion ensued. Motion to authorize the Mayor to sign the TIB Grant Application was made by
102 Councilman Bryson and seconded by Councilman Cope. Motion Passed/7-0 Vote

103 **OLD BUSINESS:**

104 **Shoreline Master Program Ad-Hoc Committee – Action:** Mayor requested volunteers from Council to
105 be on the committee. Council Bryson and Councilman Wood agreed to be on the Committee.

106

107 **ORDINANCES & RESOLUTIONS**

108 **2018 Budget Supplement – Discussion:** CFO Streeter introduced the supplemental budget. Discussion
109 ensued. Mayor noted to council to review the supplement as it will be on the next agenda for action.

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111 **PUBLIC COMMENT:** None

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113 **PUBLIC SERVICE ANNOUNCEMENT:** Forester Hiner announced the City Forest Roads are now closed
114 due to fire danger. The trails remain open.

115

116 **COUNCIL COMMENTS:**

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118 **Councilman Skaramuca**

- 119 - Weather is nice; enjoy the weekend and be mindful of air quality.

120

121 **Councilwoman Bryson**

- 122 - Encourages all to attend upcoming events and to help get the word out.

123

124 **Councilman Cope**

- 125 - Congratulations to Phil Papac on taking his seat as Port Commissioner.
- 126 - Welcome Mike.
- 127 - Glad to see the three large bills being paid have to do with significant infrastructure projects.
- 128 - Thank you to Forester Hiner for such good management of the forest.

129

130 **Councilman Trimble**

- 131 - Recognized Ken Frafjord and Shane Green for their service to the city.
- 132 - Thank you to Police, Fire and Councilman Wood for their participation in the National Night Out.

133

134 **Councilwoman Cristobal**

- 135 - Echo comments about the National Night Out. Attended and enjoyed it.
- 136 - Heard lots of positive comments on the completion of the Pioneer project and the construction
137 on Marcy.
- 138 - Looking forward to city wide garage sale.

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141

142 **Councilman Hatley**

- 143 - National Night Out was really nice; Grays Harbor County Fair was pretty cool too.
144 - Finally getting summer weather; little too hot though. Would like it to be back in the 80's.

145
146 **Councilman Wood**

- 147 - Nice turnout at National Night Out. Police & Fire presence was great. Good interaction there,
148 likes seeing the exposure to the community. Has some great pictures of kids with Policeman &
149 Fireman.
150 - Thank you to Loren for forest road closure. Fires everywhere. He has been encouraging G.H.
151 County to work on enforcing Scotch Broom control, it is very inflammable; also encouraging the
152 County to work on Knot Weed control in our waterways and drainage.

153
154 **MAYORS COMMENTS:**

- 155 - There are only 2 more Saturday Morning Markets left.
156 - Full Monte is coming up at the end of the month.
157 - City Wide garage sale this upcoming weekend.
158 - Echoes all your comments. Thanks for your attendance to various events and representing the
159 City. Thank you to Department Heads who keep on working.
160 -

161 **EXECUTIVE SESSION:** RCW 42.30.110 1(b) – Lease negotiations and land purchase. Expected time is 15
162 minutes and no action expected upon return. Time Out - 7:40 p.m. Time In - 7:55 p.m.

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164 **ADJOURNMENT:**

165 Motion to adjourn was made by Councilman Cope and seconded by Councilwoman Cristobal.
166 Motion Passed/7-0 Vote

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168 Meeting Adjourned – 7:56 p.m.

169
170 Debbie Wisdom, Deputy City Clerk

171
172 Recording Available.