

1 Mayor Vini Samuel presiding
2

3 **CALL TO ORDER:** Mayor Samuel called the June 23, 2020 city council meeting to order at 7:00 p.m.
4

5 **FLAG CEREMONY:** Pledge of Allegiance
6

7 **ROLL CALL:** Councilman Trimble, Councilman Cope, Councilman Skaramuca, Councilman Wood,
8 Councilman Bryson, Councilwoman Cristobal were all present. Attorney Coker was present via phone.
9

10 Councilman Trimble made a motion to excuse Councilwoman Valentine which was seconded by
11 Councilman Cope.
12

13 *Motion passed 6-0*
14

15 Mayor Samuel asked for a change in the agenda to take the Fire Chief Consulting Contract out of New
16 Business and put it under Executive Session.
17

18 **APPROVAL OF BILLS:** Councilman Trimble made a motion to approve the bills as audited with a second
19 by Councilman Bryson; bills totaling \$114,562.08 for checks #54661-#54685 and payroll totaling
20 \$135,906.65 for checks #41391-#41392.
21

22 *Motion passed 6-0*
23

24 **APPROVAL OF MINUTES:** Councilman Skaramuca made a motion to approve the minutes of June 9,
25 2020 as written with no corrections or additions which was seconded by Councilman Bryson.
26

27 *Motion passed 6-0*
28

29 **PUBLIC COMMENT:**

30 Mayor Samuel advised Chief Rux will be speaking in just a moment however she wished to remind
31 everyone he is leaving on the 30th and we will be having a BBQ; a plaque was presented.
32

33 Fire Chief Corey Rux spoke, recognizing all the council members and mayor, thanking them for their
34 continued support over the years; it's been an honor to serve the citizens of Montesano; commented on
35 the good this council has done for Montesano; he is not leaving the community just changing offices.
36

37 **COMMITTEE REPORTS:**

38 **Finance**-Councilman Trimble advised that through June the utility bills have been written off for just
39 about \$10,000 in late fees; ambulance transport billing has been caught up through June; as of this
40 morning we had about a million and a half dollars in the bank; we will have a better look at revenue
41 projections at the end of this month.
42

43 **E911** – Mayor Samuel advised E911 had met today; this year's budget is around \$90,000 but the last
44 couple of years they have collected around \$100,000-\$110,000; so far this year, their collection is under
45 \$90,000; they have reserves so should be okay; E911 is projecting a 30% revenue hit from sales tax.
46 Commissioner Raines put on the agenda for old news, the public safety building; the money on the state
47 level has likely dried up; the lack of first responders needing training is going to increase; all the mayors
48 and commissioners supported continuing on with this project. Mayor Samuel advised the council she

49 will be continuing with the public safety building. Some discussion ensued regarding funding for the
50 public safety building.

51

52 **PUBLIC HEARING: Six Year Transportation Improvement Plan (TIP)**

53 Public hearing opened and comments were asked for. The public hearing was then closed.

54

55 **OLD BUSINESS:**

56 **Electrical Power Easement for Beacon Park Lighting**-Councilman Cope made a motion to authorize the
57 Mayor to sign the electrical power easement for Beacon Park lighting with a second by Councilman
58 Skaramuca.

59

60 *Motion passed 6-0*

61

62 **User Agreement with MGSA for the use of Crait Field**-This should not be on the agenda at this time.

63

64 **User Agreement with Summer Baseball League June 23rd to end of July**- Mayor Samuel advised we will
65 not be asking for any money as the season is so short. This will help with who is on what fields.

66

67 Councilman Bryson made a motion to authorize the mayor to sign the user agreement with the Summer
68 Baseball League with a second by Councilman Wood.

69

70 *Motion passed 6-0.*

71

72 **User Agreement with Montesano Little League for the use of multiple ball fields**- Councilman Cope
73 made a motion to authorize the mayor to sign the user agreement with a second by Councilman Bryson.
74 Councilwoman Cristobal asked if this complied with the rules and regulations set forth by the governor.
75 Mayor Samuel advised the National Little League has strict rules as well and our little league groups are
76 adhering to the phase they are in or risk being dropped by National Little League. It is up to Montesano
77 Little League to police their own when it comes to the social distancing aspect.

78

79 *Motion passed 6-0*

80

81 **CARES Act Funding**-Mayor Samuel advised the administration has been discussing this and she went
82 through the list of requests and how they relate to the pandemic: 1) Council Chambers technology; 2)
83 Police Department remote access laptops & server; 3) Montesano Municipal Court technology and
84 physical barriers; 4) Barriers for public works for a variety of reasons associated with physical distancing;
85 5) IT for the entire city; 6) Fire Dept. mobile technology. Discussion ensued regarding this list and the
86 FEMA match for expenses.

87

88 Staffing costs for COVID related needs and how this looks for us in relation to the CARES Act Funding.
89 Discussion regarding this ensued. This will go on the agenda for next meeting.

90

91 **NEW BUSINESS:**

92 **Consulting Agreement-Clinic Site Pre-design Work**- Public Works Director Olden spoke about this, the
93 funding and what had already been put in place. The primary work is geotechnical work, access and a
94 design of what this might look like. Councilman Wood made a motion to allow the mayor to sign the
95 consulting agreement without section 10 with a second by Councilman Skaramuca.

96

97 *Motion passed 6-0*

98

99 **Permission to Enter Private Land and Water Liability-DNR Noxious Weed Control-** Councilman Wood
100 asked questions regarding the strike through in the language. Councilman Bryson made a motion to
101 authorize the mayor to sign the DNR Noxious Weed Control Access Agreement which was seconded by
102 Councilman Wood.

103

104 *Motion passed 6-0*

105

106 **Fire Chief Consultant Contract-** Moved to Executive Session

107

108 **Annexations-Introduction purposes only-**Mayor Samuel asked if there are any questions if they could
109 just be emailed to her and she would get the answers.

110

111 City West	Sylvia Ridge area
112 City East	West Simpson Area
113 Hiner	CVT / Fournier

114

115 **City Update-**Mayor Samuel advised we have one retirement and one resignation. We have advertised
116 for the Fire Chief position which closes on the 10th of July and parks have opened up.
117 Councilman Wood asked about National Night Out in the park. Mayor Samuel advised we are
118 encouraging everyone to do block parties.

119

120 **ORDINANCES & RESOLUTION:**

121 Six Year Transportation Improvement Plan (TIP) Resolution #960

122 Councilman Wood made a motion to adopt Resolution #960 with a second by Councilman Skaramuca.

123

124 *Motion passed 6-0*

125

126 **EXECUTIVE SESSION-RCW 42.30.110 (g)**

127 **Fire Department (possible action)**

128 Executive session begins at approximately 8:10 p.m. and is expected to last 10 minutes.

129 At 8:20 p.m. Mayor Samuel advised they will need 10 more minutes. This session ran 8 minutes over and
130 a request for another 10 minutes was made.

131 Executive session ends at approximately 8:50 p.m. with no action taken.

132

133 **COUNCIL COMMENTS:**

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135 Councilman Wood had no comments.

136

137 Councilwoman Cristobal had no comments.

138

139 Councilman Trimble had no comments.

140

141 Councilman Skaramuca advised the Public Works Committee would meet next Wednesday, July 1st.

142

143 Councilman Bryson had no comments.

144

145 Councilman Cope had no comments.

146 **MAYOR'S COMMENTS:** Mayor Samuel reminded everyone the Saturday Morning Market starts July 11th.

147

148 **ADJOURNMENT:**

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150 Councilman Trimble made a motion to adjourn the meeting at approximately 8:55 p.m. with a second by
151 Councilwoman Cristobal.

152

153 Motion passed

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155 Meeting adjourned at approximately

156

157 These minutes were transcribed by Clerk Lillegard from the tape recording of the council meeting. Clerk
158 Lillegard was not present at the meeting due to corona virus meeting parameters set forth by the
159 governor.

160

161 Kim Lillegard, Deputy Clerk

162 Recording available.

APPROVED