

1 Mayor Vini Samuel presiding

2

3 Mayor Samuel called the meeting of April 24, 2018 to order at 7:00 p.m.

4

5 **FLAG CEREMONY:** Pledge of Allegiance

6

7 **ROLL CALL:** Councilman Wood, Councilwoman Cristobal, Councilman Trimble, Councilman Cope,
8 Councilman Bryson and Councilman Skaramuca were all present. Councilman Hatley was absent.
9 Councilman Cope made a motion to excuse Councilman Hatley which was seconded by Councilman
10 Wood.

11 *Motion passed 6-0.*

12

13 **STAFF PRESENT:** Forester Loren Hiner, Fire Captain Greg Rudolph, City Attorney Chris Coker and Deputy
14 Clerk Kim Lillegard were present.

15

16 **APPROVAL OF BILLS:** Councilman Trimble made a motion to approve the bills as audited with
17 Councilman Bryson making a second. Councilman Trimble presented the bills totaling \$188,870.03 for
18 checks #52990-53012. Councilman Trimble reported the largest bills were to the Grays Harbor PUD for
19 \$52,973.02 for three month's billing; \$22,451.97 to Washington Tractor for a new mower and \$8196.84
20 for LED lights at the Montesano Fire Department. Councilman Trimble explained the Grays Harbor PUD
21 was no longer accepting credit card payments over \$5,000.00. This along with the past month's credit
22 card posting cycle is what created such a large amount for the PUD this month.

23 *Motion passed 6-0.*

24

25 Payroll totals were \$147,473.21 for checks #40419-40423

26

27 **APPROVAL OF MINUTES:** Councilman Trimble made a motion to approve the minutes of the April 10,
28 2018 council meeting as presented. This was seconded by Councilman Cope. There was no discussion,
29 no corrections and no additions.

30 *Motion passed 6-0.*

31

32 **PUBLIC COMMENT:** None

33

34 **PRESENTATION:** Port of Grays Harbor presented their annual update. In attendance were Executive
35 Director Gary Nelson, Deputy Executive Director Leonard Barnes, Commissioner Chuck Caldwell, Public
36 Affairs Manager Kayla Dunlap, and Manager of Business Development Alissa Shay.

37

38 Councilman Skaramuca had questions regarding importing methanol. Councilman Cope had question
39 regarding rail traffic and the turbine building at the Satsop Development Park. The Mayor thanked the
40 Port for their support with a letter to the .09 committee requesting funds for tourism development in
41 the city. Mayor Samuel expressed what good partners the Port has been with the City of Montesano.
42 Kudos to Ms. Shay with the Sand Run addition to the Fish and Brew Festival.

43

44 Councilman Trimble commented on how much the Port has grown compared to 13 years ago and the
45 dedication it has taken to make it what it is today. Councilman Wood commented on the efforts made
46 by the current administration/commissioners at the Port and how well they operate as a team creating
47 jobs and opportunities.

48 **COMMITTEE REPORTS:**

49 **PARKS-**

50 Councilman Cope advised the parks board will begin their quarterly meeting schedule the first
51 Wednesday in May. Also stated he believes they are at full strength, maybe minus one member.

52

53 **FLOOD-**

54 Councilman Wood advised the Office of Chehalis Basin met in Montesano last week; some toured the
55 WWTP to see what is happening with the erosion and damage; the Education Outreach Committee met
56 and will be out to inform civic groups, clubs, cities etc. as to what is happening with the Flood Authority.

57

58 **UNFINISHED BUSINESS**

59 **MRSC Roster Application, authorize the Mayor to sign-Action**

60 Councilman Wood made a motion to authorize the Mayor to sign the MRSC Roster Application which
61 was seconded by Councilman Skaramuca. The Mayor explained what exactly the MRSC Roster was for
62 those in the audience who did not know; basically it manages the small works roster process for projects
63 under \$300,000.00 dollars.

64 *Motion passed 6-0.*

65

66 **NEW BUSINESS:**

67 **Forest Management Plan**

68 City Forester Loren Hiner summarized the Comprehensive Forest Management Plan, explaining there is
69 a re-audit every 5-6 years for certified forests which we are. He asked the council to review the plan
70 which was provided to them and send him any questions or concerns as this plan needs approval at the
71 next meeting. Some general discussion ensued.

72

73 **Authorization to submit grant applications for safe routes to schools and Lake Sylvia sidewalk
74 projects-Action**

75 Councilman Wood made a motion to authorize the Mayor to submit grant applications for the safe
76 routes to school and Lake Sylvia sidewalk projects which was seconded by Councilman Bryson. The
77 Mayor advised both grant applications were close to being finished.

78 *Motion passed 6-0.*

79

80 **Pager bid acceptance-Action**

81 Councilman Trimble made a motion to accept the bid for new pagers for the Montesano Fire
82 Department which was seconded by Councilman Cope. Captain Rudolph advised they would be buying
83 40 pagers, explained the reasons behind using pagers vs cell phones and how this all works in regards to
84 911 dispatch. He explained this is a one-time purchase with a 5 year extended warranty at no charge.

85 *Motion passed 6-0.*

86

87 **ORDINANCES & RESOLUTIONS:** None

88

89 **PUBLIC COMMENT:** None

90

91 The Mayor made a correction to the agenda; it was unclear as to whether an executive session was
92 going to be needed so a place in the agenda was made for that. There is no need for an executive
93 session this meeting.

94

95 **COUNCIL COMMENTS:**

96 **Councilman Wood** reiterated his thanks and congratulations to the Port of Grays Harbor for their help in
97 the economy of Grays Harbor.

98
99 **Councilwoman Cristobal** had no comments.

100
101 **Councilman Trimble** thanked the Port of Grays Harbor for their presentation and hard work; thanked
102 Forester Hiner for the very comprehensive plan; thanked Captain Rudolph for standing in for Chief Rux.

103
104 **Councilman Cope** thanked the Port of Grays Harbor for their presentation and thanked Forester Hiner
105 for his comprehensive plan.

106
107 **Councilman Bryson** thanked Forester Hiner for the management plan; thanked the Mayor and Public
108 Works Director Olden for their efforts in exploring grants and funding for projects.

109
110 **Councilman Skaramuca** thanked everyone.

111
112 **MAYOR'S COMMENTS:**

113 The Mayor thanked the Port of Grays Harbor for their presentation and support to our community;
114 advised the council the American Flag and POW Flag have been retired in front of City Hall due to being
115 in poor shape; new ones have been ordered.

116
117 Councilman Cope made a motion to adjourn the meeting which was seconded by Councilman Trimble.
118 *Motion passed 6-0*

119
120 The meeting was adjourned at 7:49 p.m.

121
122 Kim Lillegard, Deputy Clerk
123 Recording available.

124