

1 Mayor Vini Samuel, Presiding  
2 Meeting was called to order by Mayor Samuel at 7:00 pm

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4 **FLAG CERMONY:** Pledge of Allegiance

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6 **COUNCIL MEMBERS PRESENT:** Councilman Wood, Councilwoman King, Councilman Chung, Councilman  
7 Trimble, Councilman Cope and Councilman Skaramuca.

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9 **STAFF PRESENT:** Police Chief Vance, Fire Chief Rux, Attorney Chris Coker, Police Lt. Staten, Lead Officer  
10 O'Connor and Deputy Clerk Kim Lillegard.

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12 Mayor Samuel asked if the council will object to keeping public comments to 3 minutes and council  
13 comments to 5 minutes in light of the fact the agenda was large. Council agreed.

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15 **APPROVAL OF BILLS:** Councilman Trimble presented the bills totaling \$41,450.81 for checks #52266-  
16 52295 with the largest being the 5<sup>th</sup> installment to Nicholson and Associates. Payroll in the amount of  
17 \$179,895.79 for checks #39934-39958.

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19 Motion was made by Councilman Trimble to approve the bills as presented. Councilwoman King made a  
20 second. *Motion carried with a vote of 6-0.*

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22 **APPROVAL OF MINUTES:** A motion was made by Councilman Trimble to approve the minutes of the  
23 March 28, 2017 meeting with no corrections or additions. Councilman Cope made second. *Motion*  
24 *carried 6-0.*

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26 **PUBLIC COMMENT:**

27 Donna Albert, 608 W. Broadway Avenue offered congratulations for securing the money for the  
28 improvement of the entrance to the city. She encouraged the council to focus on the project and  
29 getting it done on time and within budget. Advised the council they should have confidence in the  
30 engineer and the design project.

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32 Will Foster, 915 N. 6<sup>th</sup> Street offered his support of the entry project, adding that he was involved in the  
33 process. Mr. Foster added this is a strong project with a great source of pride.

34  
35 Doug Iverson, 222 Main Street had concerns and questions regarding public input on the project stating  
36 the majority of the people do not want this project to go through. Concerns about no public hearing.

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38 Ken Estes, 409 Wilder Lane, opposes the entrance to the city project stating there has been no public  
39 input. He also stated he has petitions signed by people who do not want it.

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41 Ken Clary, 153 Bowe Drive questioned why we are moving forward with entrance project when we do  
42 not even have a transportation plan.

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44 Terry Willis, 83 Willis Road, expressed concerns about the entrance project due to long haul trucks  
45 having problems. Willis questioned if a roundabout is a good choice, stating she doesn't want to see it  
46 deter business.

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48 **PRESENTATION:** Police Chief Brett Vance introduced the new Patrol Officer Brandon Kallgren and his  
49 family, wife Tammy and sons Sam and Alex. Chief Vance administered the Oath of Office to Officer  
50 Kallgren.

51

52 **UNFINISHED BUSINESS**

53 **UPDATE ON DOWNTOWN PROJECT status & authorization for Mayor's acceptance of Legislative**  
54 **Transportation Funds (if approved).** Councilman Chung excused himself from the council chambers at  
55 this time. Mayor Samuel advised funding was in the works to be approved by the legislature for  
56 \$550,000 which required no matching funds.

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58 Bob Jewell from SCJ Alliance was here to offer some insight regarding the Intersection Control Analysis  
59 (ICA) which would be done. He gave several options and explained how the process would work in  
60 determining what type of traffic revision would best fit that intersection. He advised the city would  
61 work hand in hand with DOT through the office of local programs. Jewell advised there would be  
62 technical and public meetings when the time came.

63

64 Councilman Trimble, Councilwoman King and Councilman Cope all expressed support of this project and  
65 the opportunity for funds coming from the state with Councilman Wood expressing his concerns about  
66 this project. More discussion was done.

67

68 Motion was made by Councilman Trimble to authorize the Mayor to accept the Legislative  
69 Transportation Funds for the downtown project. Councilman Cope made a second. *Motion passed with*  
70 *a 4-1 vote with Councilman Wood voting no.*

71

72 Councilman Cope asked if it was really necessary to have Councilman Chung recuse himself from the  
73 discussion on the downtown project. Attorney Coker advised it would avoid any conflict of interest to  
74 have him do this.

75

76 **BID FOR CEMETERY MOWING:** Councilman Wood made the motion to accept the bid for cemetery  
77 mowing with no changes from the previous year. Councilman Chung made a second.  
78 *Motion passed 6-0.*

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80 **BID FOR CEMETERY PAVING:** Councilman Trimble made a motion to put the cemetery paving out to  
81 bid. Councilman Cope made a second motion. There was no discussion or questions.  
82 *Motion passed 6-0.*

83

84 **NEW BUSINESS:**

85 The Rolling Thunder Chapter 1 of Washington made a request for a memorial street sign in honor of U.S.  
86 Air Force Staff Sgt. Timothy Davis. A presentation was made by Rolling Thunder member Mary Ellen  
87 Parrish who asked that a sign be installed on Academy Street in honor of Staff Sgt. Davis who lost his life  
88 in Afghanistan. Discussion was had about possibly combining this with the Memorial Day function  
89 honoring the Vietnam Veteran's that will be taking place in Fleet Park. Davis' mother advised that he  
90 had spent a good majority of his life living on Academy Street so that was how they decided where they  
91 would like the memorial.

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93 Council agreed this request will go to the Model Traffic Ordinance Committee to iron out the details  
94 with Councilman Cope assuring the Rolling Thunder and Davis' mother this would happen.

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**FLOOD AUTHORITY NOMINATIONS:**

Mayor Samuel referenced a letter from Commissioner Raines concerning the nominations for the Flood Authority’s Chehalis Basin Board which was asking for nominations to the board. The Mayor advised the council that Councilman Wood is an applicant for the board. Councilman Wood explained how the board is made up and advised his intent was to withdraw his name from the application process at the next meeting. Discussion ensued regarding the applicants.

Councilman Trimble offered the following six names from the thirteen applicants: J. Vander Stoep, Vickie Raines, Terry Willis, Edna Fund, Jay Gordon and Bob Berg. The council unanimously agreed on those six applicants as who they would choose to nominate.

**JOB DESCRIPTION FOR DIRECTOR VACANCY**

The Mayor discussed the qualifications she would like to see in this position; someone who can find street money, understands water, can manage public works crew adding the person would most likely not be hired until May 9<sup>th</sup> but not start until the first of June. There was a lengthy discussion on what the salary range might be with the Mayor asking for the range to be \$85,000 to \$95,000.

Councilman Cope made a motion to approve the job description as written and presented by the Mayor with a salary range of \$85,000 to \$95,000. Councilman Trimble made a second to the motion. Councilman Wood made a motion to amend the original motion to have a salary cap at \$85,000. This motion was not seconded. A vote was taken on the original motion made by Councilman Cope with a vote of 5-1 with Councilman Wood voting no.

**COMMITTEE REPORT /FOR COUNCIL INTRODUCTION:**

**PUBLIC WORKS:** Met last Monday with Councilman Wood, Councilman Skaramuca and Mayor Samuel. Discussed were ways to fund street improvement. Also discussed was city or state owned billboards.

**PARKS BOARD:** Councilman Cope advised they had met on April 5<sup>th</sup> in attendance were Garret Dalan, Randy Bachtell, Roger Ashlock and Chuck Fairbairn. Concerns about Crait Field being locked during the softball season was discussed along with a discussion reference temporary user fees. Concerns about scheduling, fundraising, user fees etc. being more manageable if we had a part-time or full time parks director were discussed. Two bathrooms at Crait Field being reconfigured to be unisex was being requested.

**MTO COMMITTEE:**

Councilman Trimble reported the MTO Committee will meet on the 15<sup>th</sup> at 12:00 to discuss two hour parking, the one way turning into a two way and the memorial dedication street.

**FLOOD AUTHORITY:**

Councilman Wood reported the Flood Authority will meet on the 25<sup>th</sup>. Councilman Wood gave an update on the WWTP fix concerning the river and C.O.G. will meet on the 20<sup>th</sup>.

**PRESENTATION:**

**OPEN PUBLIC MEETINGS ACT:** Attorney Coker gave a presentation for educational purposes giving a definition of the word meeting. He asked that the council review the information provided to them in

141 their council packets and encouraged them to ask questions. The Mayor reminded the council that every  
142 four years they are required to take an educational class concerning the Open Public Meetings Act.

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144 **ORDINANCES & RESOLUTIONS- None**

145 **TELECOMMUNICATIONS FRANCHISE (intro):**

146 There were no questions concerning this. The Mayor advised this is for action the next meeting.

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148 **PUBLIC COMMENT**

149 Carol Olson expressed concern about the roundabout study and where the \$13,000 came from to pay  
150 for this study.

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152 Robert Hatley thanked the council for working on the one way on Marcy situation. Also spoke again  
153 about potholes in the street and asked that the council keep open minds regarding the roundabout. Mr.  
154 Hatley advised he appreciated the work that Rocky Howard had done with him. Mr. Hatley expressed an  
155 interest in hosting a celebration for the memorial street as he lives right on the corner of Pioneer  
156 Avenue and Academy Street, has a big yard and would love to have a part in it.

157

158 Ken Estes reminded the council the union contract prohibits authority for a lead position person  
159 regarding punishing or disciplining an employee. Mr. Estes expressed concern about paying for an  
160 engineer given the history of having to pay off the last one that had been here. Engineers cost a lot of  
161 money so if we tie the new department head's job description into being an engineer this could be  
162 problematic. Mr. Estes expressed concern about disparaging comments that had come up during the  
163 conversation about the job description for the new department head position.

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165 **COUNCIL COMMENTS:**

166 **Councilman Wood** acknowledged Councilman Trimble's comments regarding the transportation funding  
167 being in the senate full budget. Appreciated the discussions on both the roundabout and the job  
168 description for the public works director because it is important not only what the council does but how  
169 they do it. Transparency is important. Advised there is comfort in the assurance if the analysis does not  
170 prove the roundabout works we will put the brakes on it. Thanked the Mayor and Doug Streeter in the  
171 hours they have invested in project recovery. Advised he will be out of town at the next meeting,  
172 however will be present via teleconferencing.

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174 **Councilman King** thanked the Mayor for hours put in to obtain funding for the traffic revision and  
175 thanked the Rolling Thunder for the memorial street sign along with Mr. Hatley for his offer of hosting  
176 this event.

177

178 **Councilman Chung** stated he thinks \$85,000 to \$95,000 would be a huge investment for the city to get  
179 the right person in this position. Thanked the Rolling Thunder for their honoring Staff Sgt. Davis and  
180 included a thank you to all veterans.

181

182 **Councilman Trimble** offered congratulations to Officer Kallgren, thanked Mr. Jewell and his  
183 presentation. He assured the public there will be public input stating we needed to have funding in  
184 place before we could even go forward with the public input. He agreed with Councilman Wood about  
185 the great discussion that was had tonight. Thanked Attorney Coker for his input and insight.

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187 **Councilman Cope** welcomed Officer Kallgren and his family, thanked the Rolling Thunder and the Davis  
188 family for their sacrifice. Expressed that he was very proud to be on the city council and proud in the  
189 way they might not always agree with each other but they discuss, vote and move forward with a way  
190 that is in the best interest of the city. Thanked Attorney Coker, Mayor Samuel and Doug Streeter. Also  
191 thanked the Parks Board and their dedication to trying to make things better for the kids.

192  
193 **Councilman Skaramuca** revisited the history of the public works directors who had to be paid to go  
194 away when they were released. He does not want any other contracts for department heads from here  
195 forward.

196  
197 **Mayor Samuel** answered Mrs. Olson's question about the \$13,000 spent on the roundabout study was  
198 from REET money; specific type of tax fund which can only be used for capital funds. Advised the council  
199 the public works position has been filled by Cody Martin. She reminded the council that the resume  
200 group was separate from the interview group and both groups agreed he was the best fit. Mayor  
201 Samuel thanked the Rolling Thunder along with Mr. Estes for his and the VFW's work on the Vietnam  
202 Memorial, inviting the council to attend that event. Thanked Representative Brian Blake and Senator  
203 Dean Takko who worked very hard on behalf of the City of Montesano.

204  
205 Motion to adjourn the meeting made by Councilman Cope with a second by Councilman Wood. *Motion*  
206 *passed with a vote of 6-0.*

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208 Meeting adjourned at 9:19 p.m.

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210 Kim Lillegard, Deputy Clerk  
211 Recording Available.