

2019
City of Montesano
112 N. Main Street
Montesano, WA 98563
(360) 249-3021 x. 111

This form has been prepared to deal with three distinct land use requests. After providing the information required by Section I, provide the requested information for only the sub-sections of Section II which applies to your specific request. It is imperative that the questions be answered to the best of your ability. The information provided will be utilized by the City Staff, the Hearing Examiner, and the City Council, if involved, in helping to make the decision upon the request.

If more space is needed to respond to any particular question, please attach a separate sheet of paper.

I. GENERAL REQUIRED INFORMATION

Date: _____

Applicant: _____ Phone: _____

Mailing Address: _____

Property Address: _____

Name & Address of Property Owner (If different from Applicant's): _____

Property Information:

Assessor's Parcel # _____

Legal Description: Addition: _____ Lot# _____ Block # _____

I am seeking a (____) rezone

(____) conditional use

(____) variance

(Mark only one of the above)

II. APPLICATION SPECIFIC INFORMATION

A. REZONE APPLICATION

Rezone from _____ to _____
(Existing Zone) (Proposed Zone)

1. Describe the purpose of the rezone request:

2. Set out in a concise statement the reasons you believe justify the granting of the request, including any changes which have occurred since the land was zoned in its current classification:

B. CONDITIONAL USE PERMIT

1. For what purpose are you applying for a conditional use permit?

2. Is the Conditional Use for which you are applying allowed in the Land Use Zone within which the property is located? Yes: _____ No: _____

3. What additional noise, refuse, traffic, and/or light, if any, will result if the request is granted?

Explain:

C. VARIANCE PERMIT

1. State specifically the reasons this variance is needed: _____

2. Describe the special circumstances related to the site, space, topography, location or surroundings of the subject property which, without the granting of this Variance, will not permit its use in a manner that is allowed by the surrounding properties. In short, why is this variance justified under by the particular nature of the site? _____

3. Will this Variance be for a conditional or use which is allowed in the zone within which the property is located? Yes: _____ No: _____

III. AGREEMENT AS TO COSTS

The moneys paid at the time of the filing of the application shall be deemed a deposit covering the estimated costs of this application, providing notices, and conducting any required hearings. As many be from time to time provided by applicable ordinance to the City, to the extent that the costs actually exceed the estimate, the Applicant agrees to pay all such additional costs associated with processing of this application. This responsibility shall exist regardless of the outcome of the application. Payment of that obligation is a condition precedent of any final action on your request.

**** PLEASE RETURN COMPLETED APPLICATION WITH:**

APPLICATION FEE OF \$344.00

S.E.P.A Checklist \$250.00

Site Plan drawn to scale, vicinity map, and other descriptive material.

List of names and addresses of all property owners within a 300' radius of the subject property. This information may be obtained from the Grays Harbor County Mapping Department, second floor.

You will be billed for the actual cost of publication of the Hearing Notice in the City's official newspaper. I certify that I am the applicant for the above described land use modification pursuant to the Ordinances of the City of Montesano, Grays Harbor County, either am the owner or the authorized agent of the owner of the property covered by this request, and hereby state the foregoing statements, answers, and information are true and correct to the best of my knowledge and belief.

Signature

Date

Staff use only:	Zoning: _____	Receipt# _____
Case # _____	Hearing Date: _____	AmountPaid: _____