

# BUILDING PERMIT APPLICATION

CITY OF MONTESANO BUILDING DEPARTMENT, 112 N. MAIN ST. Montesano, WA 98563  
(360) 249-3021 office – (360) 249-3690 fax

Date of Application:

Parcel Number:

Address of Project:

Owner:

Owner's Address:

Telephone No:

Type of Job:

Contractor:

Contractor's Address:

Tel No:

Contractor's License No:

Project cost:

**If Project is other than a repair or re-roof, two sets of plans or drawings are required.**

**You will be notified when your Building Permit is issued.**

Plot Plan: Two copies on 8.5" x 11.5" paper to include the following information

- \_\_\_\_\_ Scale used and a marker showing the direction of north.
- \_\_\_\_\_ Location and dimension of all property lines.
- \_\_\_\_\_ Location, dimension and type of easements (i.e., drainage, access, utilities).
- \_\_\_\_\_ Location, dimension and use of all existing and proposed buildings and structures on the site, showing distances from property lines.
- \_\_\_\_\_ Existing buildings scheduled for demolition or removal must be indicated.
- \_\_\_\_\_ Proposed location of all utility connections.
- \_\_\_\_\_ Locations, name or number of all streets and alleys adjacent to the site. Show any off-site easements or private streets that provide access between the site and a public road.
- \_\_\_\_\_ Two sets of all architectural and structural drawings and calculations. These should include foundation, floor plan, wall sections, details and elevations.
- \_\_\_\_\_ A copy of any discretionary permit pertaining to this project (i.e., variance, conditional use, etc.)