

Mayor Pro-Tem Tyler Trimble residing.

CALL TO ORDER: Mayor Pro-Tem Trimble called the meeting to order at 7:00 p.m.

FLAG CEREMONY – Pledge of Allegiance

COUNCIL MEMBERS PRESENT: Councilman Wood, Councilwoman Cristobal, Councilman Cope, Councilman Bryson and Councilman Skaramuca.

Motion to excuse Councilman Hatley was made by Councilman Cope and seconded by Councilman Bryson. Motion Carried/5-0 Vote

Motion to excuse Mayor Samuel was made by Councilman Cope and seconded by Councilman Wood. Motion Carried/5-0 Vote

STAFF PRESENT: City Clerk/CFO Doug Streeter, Public Works Director Mike Olden, Police Chief Brett Vance, Deputy City Clerk Debbie Wisdom and City Attorney Chris Coker.

APPROVAL OF BILLS: Councilman Trimble presented bills totaling \$121,334.62 for Checks 53601-53640. Motion to approve the bills as audited was made by Councilman Wood and seconded by Councilman Cope. Motion Carried/5 -0 Vote

PAYROLL - \$191,100.64 for Checks 40795-40828

APPROVAL OF MINUTES: Motion to approve the January 22, 2019 minutes as written was made by Councilman Cope and seconded by Councilman Wood. Motion Carried/5-0

PUBLIC HEARINGS: None

PUBLIC COMMENT: None

COMMITTEE REPORTS:

Public Works – Councilman Skaramuca reported they met on February 6, 2019.

- Marcy Avenue Consultant Agreement was discussed and the Committee unanimously recommends accepting Gibbs & Olson's bid.
- Critical Areas Ordinance consultant agreement for \$4,000 paid through a State Department of Commerce grant was discussed and authorization is recommended by the Committee.
- Price & Price alley was discussed and the Committee recommends it be blocked to vehicle traffic but open to pedestrian traffic. It is a short/narrow section of alley downtown that the gas company is using a section of the alley for bringing gas meters to street level.
- Cemetery trees were discussed. Trees on the west hill side between Wynoochee Valley Road and the Cemetery property line are causing a maintenance issue. The root structures are encroaching on lots. Some trees will need removed.

- Sidewalk policies were discussed. City policy requires new construction install sidewalks. 207 N. Helens Lane is requesting a sidewalk waiver as there are no sidewalks in that area and it is not a core walking area. The Committee recommends the waiver be granted.
- Abatement updates were discussed.
 - The Lyon's building that had caught fire will be cleaned up by the insurance company.
 - The City is soliciting for estimates from demo contractors to remove an addition on the rear side of a home on a residential property.

Public Safety – They met tonight at 6:30 p.m. The used patrol vehicle Chief Vance is requesting authorization to purchase was discussed.

COMMUNICATIONS:

Annual Report from the Hearings Examiner – The Hearings Examiner report was submitted to Council in their packets for review. Councilman Wood stated the Examiner noted a home occupation disconnect between the definition and the requirements in the Zoning Code and recommended it be discussed and revised. Discussion ensued/Coker and Olden will work on verbiage.

OLD BUSINESS: None

NEW BUSINESS:

Marcy Avenue Phase 2 Consultant Agreement – Motion to authorize the Mayor to sign the Marcy Avenue Phase 2 Design Consultant Agreement with Gibbs & Olson, Inc. was made by Councilman Wood and seconded by Councilman Bryson. Discussion ensued. Motion Carried/5-0 Vote

Critical Areas Ordinance Consultant Agreement – Motion to authorize the Mayor to sign the Critical Areas Ordinance Consultant Agreement with Loowit Consulting Group, LLC was made by Councilman Wood and seconded by Councilman Bryson. Motion Carried/5-0 Vote

Sidewalk Waiver 207 N. Helens Lane – Motion to approve sidewalk waiver at 207 N. Helens Lane was made by Councilman Wood and seconded by Councilman Skaramuca. Discussion ensued. Motion Carried/5-0 Vote

Police Vehicle Purchase Request – Chief Vance informed the Council that the vehicle is a 2018 with low mileage and light usage with a price of \$28,000. It would replace his current vehicle. Discussion ensued. Motion to authorize purchase of the police vehicle was made by Councilman Wood and seconded by Councilman Cope. Motion Carried/5-0 Vote

Part Time Police Clerk Job Description – Approve amended job description

Per Chief Vance the City does not have a job description for a part time police clerk position so they used the current description and updated it to reflect part time employment. It was taken before the Civil Service Commission and received their approval. Discussion ensued. When asked, the Chief acknowledged the only change is from full time to part time. Motion to approve amended job description to Part Time Deputy Police Clerk was made by Councilman Wood and seconded by Councilman Cope. Motion Carried/5-0 Vote

Permissive Use Application – Informational

Applicants were present. Discussion ensued. The council will read through the application and will be placed on the 2-26-19 council agenda for action.

ORDINANCES & RESOLUTIONS: None

PUBLIC COMMENT: Ann Becker – 722 W. Spruce – My husband and I are the ones who submitted the Permissive Use application. We have lived in this home since 1982 and have continually maintained the existing yard and gardens. There have been many issues with a neighbor; he wants it as an alley. He has, on several occasions, sprayed round up on the area. She has safety concerns that the berries on her blueberry bushes will be toxic. She is willing to answer any questions they have and is open to them coming and looking at the area. He acknowledged the Becker invitation to look at the property and said he will stop by.

COUNCIL COMMENTS:

Councilman Wood –

-Wood inquired if a Permissive Use Application required neighbors be notified. Coker and Olden answered that it is not required but the city does notify them.

-Congratulated Streeter on another stellar audit and he appreciates his work. Last administration had 5 audit findings in 4 years and Streeter has no findings in 2 audits in 4 years.

Councilwoman Cristobal–

-Thank you to Streeter for his efforts on the budget and his thoroughness.

Councilman Cope –

-Congrats to Streeter on his run of clean audits on the job including previous employment.

-Requesting to be excused from the next meeting; he will be absent do to work obligations.

Councilman Bryson –

-Acknowledged efforts by departments to keep their budgets in line; the purchase of used police vehicle is a good example of mindful budgeting.

-Thank you to Police Department for the solving recent incidents in the city park.

Councilman Skaramuca -

-Thank you to Streeter for clean audits. Findings cause more frequent audits resulting in more costs; clean audits save money.

-Informed Council he will be absent from the next meeting and will try to phone in. Requested the next Public Works Committee meeting be cancelled.

-He hopes the Permissive Use Application is approved for the Becker's. He has regrets this issue hadn't been handled in a timelier manner.

Councilman Trimble –

-Agrees with Skaramuca on the Becker's situation and hopes it all works out.

-Congrats to Chief Vance on approval to purchase police vehicle.

ADJOURNMENT:

Motion to adjourn was made by Councilman Wood and seconded by Councilman Bryson.

Motion Carried/5-0 Vote - Meeting adjourned at 7:42 p.m.

Debbie Wisdom, Deputy City Clerk

Recording Available.