

1 **CALL TO ORDER:** Meeting was called to order by Mayor Vini Samuel

2 **FLAG CEREMONY:** Pledge of Allegiance

3

4 **COUNCIL MEMBERS PRESENT:** Councilman Wood, Councilwoman Cristobal, Councilman Trimble,  
5 Councilman Cope, Councilman Bryson and Councilman Skaramuca

6 **COUNCIL MEMBER ABSENT:** Nikki King

7

8 **STAFF PRESENT:** Police Chief Vance, Fire Chief Rux, CFO/City Clerk Doug Streeter, Public Works  
9 Director/Community Development Director Mike Olden, City Attorney Coker, Deputy City Clerk Debbie  
10 Wisdom.

11

12 **APPROVAL OF BILLS:** Councilman Trimble presented the bills totaling \$126,778.87 for checks 52731 -  
13 52751. Motion to approve the bills as audited was made by Councilman Trimble and seconded by  
14 Councilman Wood. Motion passed 6-0

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16 **PAYROLL:** \$181,656.39 for checks 40208-40238.

17

18 **APPROVAL OF MINUTES:** Councilman Trimble made a motion to approve the November 28, 2017  
19 minutes as corrected and was seconded by Councilman Wood. Motion passed 6-0

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21 **PUBLIC HEARING:**

22 **2018 BUDGET** – Mayor Samuel opened the public hearing; there were no comments and the hearing  
23 was closed.

24

25 **PUBLIC COMMENT:**

26 **Dru Garson, CEO of Greater Grays Harbor (GGG)** – On behalf of GGG he supports the proposed RV Park  
27 Code Ordinance and urges its passage.

28

29 **Karen Miltenberger of Nicholson & Associates Insurance** – Announced she has delivered the City's 2018  
30 Policy to CFO Streeter. The premiums have gone down; she believes this is in part due to improved  
31 budget position. She appreciates the City's business.

32

33 **COMMITTEE REPORTS/FOR COUNCIL INTRODUCTION:**

34 **Two vacancies on the Planning Commission** – Mayor Samuel advised that Bob McEndoo resigned and  
35 Ken Clary has not been attending meetings. Advertising and application review process will happen in  
36 the next 45 days; she will come back with recommendations in February.

37

38 **One pending vacancy on the Civil Service Commission** – Long term member and Chairman Dale Green  
39 has advised the Mayor of his pending retirement. He will stay on until they find his replacement. The  
40 Mayor will start the process by advertising the open position.

41

42 **Economic strategy** – The Mayor reported to the council she attended a county wide strategy meeting  
43 along with other government agencies hosted by Greater Grays Harbor. Over the next 60 days there will  
44 be other meetings so together they can create a 10-20 years strategic plan/vision. She will bring  
45 information back to the council.

46 **Possible holiday laser light display donation** – Mayor informed the council that a home owner in  
47 Central Park has offered to donate his light display valued at approximately \$100,000, inclusive of all

48 equipment & programs, to the city. She, along with Vance, Olden & Manley, went onsite to view the  
49 display and the equipment. This is a fantastic show that would bring many visitors into town. Labor &  
50 maintenance costs will need considered. Discussion ensued. If accepted, it would be set up in Fleet  
51 Park. Owner of the display estimates he has approximately 25,000 visitors attending his seasonal show.  
52 The Mayor will bring it back to council in January after accessing labor costs and hopes they will say yes.  
53

54 **PARKS BOARD:** They met on December 6<sup>th</sup> to process their final edits of the Park & Rec Plan Draft.  
55 Councilman Cope advised the council of the anticipated adoption process and timeline of the proposed  
56 2018-2023 Park and Recreation Plan. G.H. Council of Government will send the draft plan to RCO for  
57 initial review & comment. January 4, 2018 - public comment period opens for Draft Parks Plan and SEPA  
58 (available at city hall or in PDF form on City website) and SEPA notification to Vidette; there is a 30 day  
59 public comment period for these which will close on February 4<sup>th</sup>. January 9<sup>th</sup> First reading &  
60 presentation to Council. Anticipate council adoption on February 13<sup>th</sup>. An adopted plan is required to  
61 qualify for RCO funds; RCO plan adoption deadline is February 28<sup>th</sup>.  
62

63 **PUBLICS WORKS COMMITTEE:** They met on December 6<sup>th</sup>. Discussion on final edits of the proposed  
64 new Chapter 17.39 RV Parks of the municipal code was held. Length of occupancy 17.39.050 (1) period  
65 exceeding 30 days was discussed regarding lodging tax and was changed to 28 days. 17.39.060  
66 Development Standards section was discussed in regards as to when the standards kick in for existing RV  
67 Parks. Clarification was added as "Any existing RV park that adds or reconfigures RV spaces after the  
68 effective date of this act shall also be subject to the development standards."  
69

70 They also discussed the continuation of the East Pioneer project. The water main and the sidewalks on  
71 the South side of Pioneer will be replaced. The Flowering Cherry trees on the 500 & 600 blocks will need  
72 to be removed but they will be replaced.  
73

74 **UNFINISHED BUSINESS:**

75  
76 **Fire Department Requests for approval:**

- 77 • **Ambulance Remount Proposal** – Motion to allow the Mayor to enter into a purchase agreement  
78 for the remount of the Horton module from 2014 Terrastar chassis to a new 2019 Freightliner  
79 M2 chassis for \$169,340.00 was made by Councilman Cope and seconded by Councilman Wood.  
80 Discussion ensued. Motion Passed 6-0
- 81 • **Fire Engine Purchase Agreement** – Motion to allow the Mayor to enter into and sign agreement  
82 to purchase the new fire apparatus, Saber Pumper AK694, from Pierce Manufacturing, Inc. in  
83 the amount of \$495,437.13 was made by Councilman Wood and seconded by Councilman  
84 Bryson. Discussion ensued. Motion Passed 6-0  
85

86 **NEW BUSINESS:**

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88 **Authorize Mayor to sign TIB Fuel Tax Grant Agreement** – Motion to authorize the Mayor to accept and  
89 sign the TIB Fuel Tax Grant Agreement in the amount of \$561,000.00 was made by Councilman Trimble  
90 and seconded by Councilman Wood. Motion Passed 6-0  
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92  
93  
94 **ORDINANCES & RESOLUTIONS:**

95 **Ordinance Amending 2017 Budget** – Motion to approve Ordinance #1607 amending the 2017 Budget  
96 was made by Councilman Trimble and seconded by Councilman Wood. Discussion ensued. Oral roll  
97 call vote taken. Councilman Wood – Yes, Councilwomen Cristobal – Yes, Councilman Trimble – Yes,  
98 Councilman Cope – Yes, Councilman Bryson – Yes, Councilman Skaramuca – Yes. Motion Passed 6-0  
99

100 **Ordinance Adopting 2018 Budget** – Motion to approve Ordinance #1608 adopting the 2018 Budget was  
101 made by Councilman Trimble and seconded by Councilman Wood. Discussion ensued. Oral roll call vote  
102 taken. Councilman Wood – Yes, Councilwomen Cristobal – Yes, Councilman Trimble – Yes, Councilman  
103 Cope – Yes, Councilman Bryson – Yes, Councilman Skaramuca – Yes. Motion Passed 6-0  
104

105 **Ordinance Adopting RV Park Code Section** – Motion to adopt Ordinance #1609 adding new chapter  
106 17.39 RV Parks to Title 17 of the Montesano Municipal Code and repealing Chapter 17.38 was made by  
107 Councilman Skaramuca and seconded by Councilman Bryson. Discussion ensued. Councilman Wood  
108 had concerns regarding requesting birth dates in the log of names of persons occupying spaces within  
109 the park. Motion was amended as follows:

- 110 • Page 3 of Ordinance – **5. Length of occupancy (3)** The RV park manager shall maintain a log of  
111 the names of person, vehicle license plates and dates of occupancy of spaces. The log shall  
112 include the person's address as recorded on a valid identification and said log shall be made  
113 available, either voluntarily or in response to a valid subpoena or warrant, to a code  
114 enforcement officer from time to time as required to verify compliance with thee occupancy  
115 limitations.

116 Oral roll call vote taken. Councilman Wood – Yes, Councilwoman Cristobal – Yes, Councilman Trimble –  
117 Yes, Councilman Cope – Yes, Councilman Bryson – Yes, Councilman Skaramuca – Yes  
118 Motion Passed 6-0  
119

120 **Resolution Establishing Solid Waste Rates effective 1/1/2018** – Motion to adopt Resolution #930  
121 establishing solid rates rate effective 1/1/2018 was made by Councilman Skaramuca and seconded by  
122 Councilman Trimble. Discussion ensued. Motion Passed 6-0  
123

124 **Resolution Adopting Forest Trail System Management Plan** – Motion to adopt the Forest Trail System  
125 Management Plan was made by Councilman Cope and seconded by Councilman Bryson. Councilman  
126 Copes and Trimble relayed their thanks to Forester Hiner and his summer interns for their work on this  
127 plan. Motion Passed 6-0  
128

129 **Resolution Adopting Downtown Development Standards** – Motion to adopt Resolution #932  
130 establishing the Downtown Development Standards was made by Councilman Skaramuca and seconded  
131 by Councilman Cope. Councilman Wood expressed concerns that signage regulations in the standards  
132 conflicts with the city's municipal code. Discussion ensued. Councilman Wood made a motion to table  
133 the standards; motion died for want of a second. The original motion passed 5-1; Councilman Wood  
134 was the dissenting vote.  
135

136 **PUBLIC COMMENT:**

137 **Robert Hatley** - Robert stated he has asked the owner of the Jingle Lights show in Central Park to  
138 donate it to him. He would like to see the City take it though because it takes a lot of work. He advised  
139 the City to take into consideration the amount of time it takes (6 weeks each year just to program the  
140 show) and a storage building and power is needed for the equipment.  
141

142 **COUNCIL COMMENTS:**

143 **Councilman Wood**

- 144 - Thank you to Councilwomen King; appreciates her time served on council.
- 145 - Suggests there needs to be discussion at next council retreat on establishing guidelines for adopting changes. Council needs to fully understand impacts of decisions before voting.

147 **Councilwoman Cristobal**

- 148 - Thank you to all who coordinated the Festival of Lights, well done. She and her family enjoyed the activities.

150 **Councilman Trimble**

- 151 - Echoes the thoughts on the Festival of Lights activities. Thank you to all who assisted on the festival.
- 152 - Thank you to all department heads and employees for their work on the 2018 Budget.
- 153 - Wishes all a Merry Christmas.

154 **Councilman Cope**

- 155 - Thank you to Councilwoman King for her service.
- 156 - Thank you to staff for their work on the budget.
- 157 - Thank you to the Planning Commission for their months and months of work on the Downtown Development Standards.
- 158 - Wishes Happy Holidays to all.

160 **Councilman Bryson**

- 161 - Thank you to all who worked on the Festival of Lights activities.
- 162 - Thank you to Fire Chief Rux for meeting needs efficiently as possible. He appreciates it.

163 **Councilman Skaramuca**

- 164 - Misses Councilwoman King already. Advice to new Councilwoman Cristobal is to read everything.
- 165 - Thank you to all department heads and employees for everything they do.
- 166 - Looking forward to 2018.
- 167 - Wishes Happy Holidays to all.

168  
169 **Motion** to cancel the December 26, 2017 council meeting was made by Councilman Wood and  
170 seconded by Councilman Cope. Motion Passes 6-0

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172 **MAYOR COMMENTS:**

- 173 - Wishes Happy Holidays to all.
- 174 - Thank you to the Boy Scouts for cleaning the trails in the forest.
- 175 - Reminder to council of the upcoming retreat - 8:00 a.m. on January 6, 2018 at the PUD Nichols Building.
- 176 - The Montesano Chamber of Commerce is in charge of Festival of Lights and did a great job organizing it. The Girl Scouts did a great job of cleaning the streets following the Festival of Lights.
- 177 **CFO Streeter** noted that the Sumner Band was in the parade for the first time. The band was very impressed with the festival and plans to return next year.

181  
182 **ADJOURNMENT:**

183 Councilman Trimble made a motion to adjourn the meeting and was seconded by Councilman Wood.  
184 Motion passed 6-0.

185 Meeting adjourned at 8:19 p.m.

186  
187 Debbie Wisdom, Deputy City Clerk  
188 Recording Available.