

**Montesano City Council Meeting Minutes
November 15, 2016 at 7:00 p.m. at
Montesano City Hall**

1 **Mayor Vini Samuel, Presiding**
2 **Meeting was called to order by Mayor at 7:00 p.m.**

3
4 **FLAG CEREMONY** – Pledge of Allegiance

5
6 **COUNCIL MEMBERS PRESENT:** Dan Wood, Nikki King, Tyler Trimble, Chris Hutchings, Ian Cope, Dave
7 Skaramuca

8
9 **STAFF PRESENT:** City Attorney Chris Coker, Police Chief Brett Vance, Forester Loren Hiner, Public Works
10 Lead Kevin Hegel, Fire Chief Corey Rux, CFO Doug Streeter , Deputy City Clerk Debbie Wisdom

11
12 **AGENDA CHANGES:** Mayor Samuel added an executive session to the agenda regarding Personnel-
13 Public Employee Complaint

14
15 **APPROVAL OF BILLS:**

16 Trimble presented bills totaling \$113,889.05 for Check #'s 51947-51972. Trimble made a motion to
17 approve the bills as audited and was seconded by Skaramuca. **Motion Passed 6-0**

18
19 Payroll - \$203,183.26 Check #'s 39715-39745

20
21 **MEETING MINUTES APPROVED:**

22 Motion to approve minutes as amended for October 25, 2016 was made by Trimble and seconded by
23 Cope. **Motion Passed 6-0 Vote**

24
25 **PUBLIC COMMENT:** None

26
27 **PRESENTATION:** None

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29 **COMMITTEE REPORTS:**

30
31 **FORESTRY** – Next meeting is scheduled for early December.

32
33 **PUBLIC WORKS** – Met on November 3rd. Flood Hazard Ordinance discussed. It follows FEMA guidelines
34 with minimum requirements which could allow public flood insurance rates to go down. For every foot
35 above the 100 year flood plain rates go down. February 3rd is the deadline and a public hearing is
36 needed.

37
38 **COUNCIL SWEARING IN:** **ANTONY CHUNG** was sworn in to Council Position 3 by Deputy City
39 Clerk Debbie Wisdom.

40
41 **PUBLIC SAFETY** – The committee reported they discussed 6 year Fire Department Bond Levies (one for
42 fire operations and one for equipment) for the February ballot; proposed school fire vocation program;
43 exploration stage of adding a police officer to work in the schools as a public safety officer funded by
44 the school.

45
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47 **UNFINISHED BUSINESS:**

48

49 **DEPARTMENT HEAD BUDGET DISCUSSION –**

50

51 **Police Chief Vance** – He reported that the only changes from the 2016 budget for 2017 are contractual
52 raises and a new patrol car.

53

54 **Fire Chief Rux** – He reported his 2017 budget is pretty much status quo. He is seeking a fire operations
55 levy and a fire equipment levy. The EMS rate study is wrapping up and shows that EMS subsidizes fire.

56

57 **Public Works – PW Lead Hegel & CFO Streeter** – Changes from 2016 budget for 2017 are adding an
58 employee; purchase of a truck, chipper, and hot patch equipment.

59

60 **General Fund –CFO Streeter** – The 2017 general fund budget highlights/contains 5 clerk positions;
61 abatement money; basic street maintenance & repair (potential new fee of \$2 per household for streets
62 which would be billed through utility billing).

63

64 **Forest – Forester Hiner** – Status quo; no new operations. Distributed maps noting activities planned for
65 2017.

66

67 Mayor introduced the first reading of the budget and opened it for council discussion. All agreed that it
68 is now easier to read and understand and that employee allocation is easier to follow. Plan to adopt
69 budget on December 13th.

70

71 **EXECUTIVE SESSION:** Personnel/Public Employee Complaint - Out at 7:55 p.m.; expected to be out for
72 10 minutes; no action expected; returned at 8:05 p.m. ;called back to order with no action.

73

74 **NEW BUSINESS:**

75

76 **Utility Tax Ordinance-Informational** – This was for a proposed Timber Harvest Tax but is not feasible
77 and is being withdrawn.

78

79 **FEMA Flood Hazard Protection Ordinance-Informational** – Discussion held. A draft is yet to be
80 specifically formatted to fit city's needs. An amendment needs to be passed by ordinance so people will
81 be allowed to purchase flood insurance.

82

83 **Council Committee Assignments** – Antony Chung will take over Lori Benedict's committee assignments.

84

85 **ORDINANCES & RESOLUTIONS:**

86

87 **Bond Ordinance (Forest Purchase) – Action** – Discussion held. Motion to approve Ordinance #1595 for
88 the issuance and sale of a special revenue bond in the principal amount not to exceed \$1,500,000.00 to
89 finance the purchase of timber land was made by Trimble and seconded by Cope. **Motion Passed 7-0**

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93 **PUBLIC COMMENT:**

94

95 **Robert Hatley** – 102 S. Chehalis – Seriously large potholes in the street. Discussion ensued.

96

97 **MAYOR AND COUNCIL COMMENTS:**

98

99 **Skaramuca** – Welcomed Tony to council. Understands the street condition issues reported by Mr.
100 Hatley.

101

102 **Hutchings** – Welcomed Tony to council. He would like the city Facebook page to be used as a
103 notification tool when council meeting dates and times change.

104

105 **Cope** – Welcomed Tony to council. Congratulations to Forester Hiner for adding land to our forest.
106 Thanks to CFO Streeter for a more user friendly budget.

107

108 **Trimble** – Welcomed Tony to council. Thanks to CFO Streeter for outstanding budget that's easier to
109 read. State audit is complete with no findings and back to a regular 2 year schedule.

110

111 **King** – Welcomed Tony to council. Thank you to Chief Rux & EMSO Watkinson and all others who
112 helped for the Fire Dept. Open House.

113

114 **Chung** – Although not an opponent of raising taxes he acknowledges the need for funding of streets and
115 agrees it needs to be done in an amount that will allow significant repairs.

116

117 **Wood** – Welcomed Tony to council. Thanked CFO Streeter & Mayor Samuel and dept. heads for their
118 work on the budget which is now in much better financial condition and user friendly format.

119

120 **Mayor** – Noted the public disclosure handout furnished by the city attorney and asked that the council
121 review it & to remain transparent and vigilant with all forms communications among themselves.

122

123 The school district is working with the city on beautification of Vessey Field. Donations coming in for
124 Beacon Park are near completion.

125

126 **Motion to adjourn** was made by Cope and seconded by Trimble.

127 **Motion Passed 7-0**

128

129 Meeting Adjourned

130

131 Debbie Wisdom – Deputy City Clerk

Recording Available