

1 **CALL TO ORDER:** Meeting was called to order by Mayor Vini Samuel

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3 **FLAG CEREMONY:** Pledge of Allegiance

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5 **COUNCIL MEMBERS PRESENT:** Councilman Wood, Councilwoman King, Councilman Trimble,
6 Councilman Cope, Councilman Bryson and Councilman Skaramuca

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8 Motion to excuse Councilman Chung was made by Councilman Cope and seconded by Dan Wood.
9 *Motion passed 6-0.*

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11 **STAFF PRESENT:** Police Chief Brett Vance, CFO/City Clerk Doug Streeter, Public Works
12 Director/Community Development Director Mike Olden, Forester Loren Hiner, Pro-Tem City Attorney
13 Sharon English, Deputy City Clerk Debbie Wisdom.

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15 **APPROVAL OF BILLS:** Councilman Trimble presented the bills totaling \$135,000.69 for checks 52636 -
16 52666. Motion to approve the bills as audited was made by Councilman Trimble and seconded by
17 Councilman Wood. Motion passed 6-0

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19 **PAYROLL:** \$105,531.53 for checks 40146-40151.

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21 **APPROVAL OF MINUTES:** Councilman Wood made a motion to approve the October 10, 2017 minutes
22 as written and was seconded by Councilman Skaramuca. Motion passed 6-0

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24 **PRESENTATION:** None

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26 **PUBLIC COMMENT:** None

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28 **COMMITTEE REPORTS/FOR COUNCIL INTRODUCTION:**

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30 **PUBLIC WORKS:** Councilman Skaramuca reported the committee will meet on November 1st at 4:00
31 p.m. at City Hall in the small meeting room.

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33 **FINANCE:** None

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35 **PARKS BOARD:** Meeting scheduled for November 1st

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37 **GHCOG:** Attended by Councilman Chung – Report will be given at a later date.

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39 **FORESTRY:** Councilman Cope reported latest forestry update. The 2017 harvest area is prepped for
40 planting. Seedling bids set for December for planting in February 2018. The two timber sales planned
41 for 2018 have been laid out and flagged; forest practice application has been submitted to DNR and
42 approval is expected this month. Market value is going towards record setting territory. Forester Hiner
43 is doing a review & edit of the Forest Trail System Management Plan. He will then send it to the
44 committee for review and it will then be brought forward to council for approval by the new year. 130
45 trail signs will be implemented this fall.

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47 **FLOOD AUTHORITY:** Met last week. Waiting on capital budget; 5 million earmarked for treatment
48 plant.

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50 **UNFINISHED BUSINESS:**

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52 **Planning Commission** – Council held a workshop with the Planning Commission at 6:00 p.m. tonight
53 regarding the proposed Downtown Plan Development Standards. The Mayor and Council are good with
54 the plan with minor changes. Planning Commission will make the changes; Council will proceed with an
55 introduction of the Ordinance on November 14th, public hearing on November 28th, and passage on
56 December 12th.

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58 **NEW BUSINESS:**

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60 **2018 Budget Presentation (General Fund, Enterprise Funds other than Fire, & Capital Projects)** – A
61 brief introduction was given by CFO Streeter. Includes a 1 percent property tax increase; TIB numbers
62 will be updated. CFO noted that a street fee for city households is also included. If approved by council,
63 the fee would be \$5 per month per household in city limits. If fee is collected it would raise around
64 \$78,000 for city streets. Street repair is expensive and funding is always a struggle. The City's aging
65 streets have been in disrepair for years and only main streets or those connected to highways qualify for
66 grants. Discussion ensued. Councilman Wood requested that the city make a multi-year plan for the
67 street fee revenue stating we need to know how much of a bite this would take out of the problem or
68 would we still fall behind.

69
70 Police, Fire, Forest & Public Works 2018 budget will be introduced at the next meeting. Overall, the
71 2017 budget is expected to have a general fund ending balance of approximately \$200,000 but could
72 fluctuate up or down. The 2018 budget could be looking at an ending fund balance of more than
73 \$300,000.

74
75 **Presidential Proclamation for National Forest Products Week/Informational** – Mayor reported this
76 took place the week of October 13-21. She included this for awareness.

77
78 **ORDINANCES & RESOLUTIONS:** None

79
80 **PUBLIC COMMENT:**

81 **Robert Hatley** - Alley at Satsop & Academy on Broadway has ruts 1½ feet deep and wants to know if
82 the city has a plan to resolve.

83
84 **COUNCIL COMMENTS:**

85 **Councilman Wood**

86 -Asked about Hatley's alley issue. Mike Olden said there is a plan.

87 -Thank you to Planning Commission for their work and flexibility during the process of developing the
88 Downtown Plan Development Standards.

89 -If the public has any budget input, now is the time as council is going through the budget process for
90 2018.

91 -Reminder of the upcoming meetings for traffic revision on October 30th, strategic planning
92 brainstorming on November 27th and Council Workshop on January 6th. The meetings are open to the
93 public and the public's input is vital in the planning process.

94 **Councilwoman King:**

95 -Agrees that the receiving public input at traffic revision meeting is important.

96 -Reported Melissa Barns is donating a picnic table to Kelsey Park and donation procedure information is
97 needed.

98

99 **Councilman Trimble:** Stated his appreciation and thank you to the Planning Commission for their work
100 and flexibility during the process of creating the development standards.

101

102 **Councilman Cope** – Thank you to the Planning Commission for their work and patience on the
103 development standards. The traffic revision public meeting set for October 30th is important platform to
104 hear opinions in a productive setting and hopes to see a full house. Congratulations and good luck to
105 the Montesano cross country, football & soccer teams.

106

107 **Councilman Bryson** – Encouraged all to help promote the upcoming public meeting on October 30th
108 regarding the proposed traffic revision.

109

110 **Councilman Skaramuca** – Sets with the Planning Commission as council representative and has a clear
111 picture of the plan and supports it. Happy Halloween!

112

113 **MAYOR COMMENTS:**

114 -Reported that Bob McEndoo resigned from the Planning Commission. She will advertise and fill in
115 December or January.

116 -She will be on vacation November 3rd thru 13th and will be unavailable; will be back for the November
117 14th council meeting. Mayor Pro-Tem Wood will cover in her absence.

118 -Council workshop held last Wednesday. Strategic plan discussion held with lots of interesting &
119 fascinating input from all departments.

120 -Echoes importance of the upcoming October 30th and November 27th meetings; input received is
121 important for long term planning/vision.

122

123 **ADJOURNMENT:**

124 Councilman Wood made a motion to adjourn the meeting and was seconded by Councilman Skaramuca.
125 Motion passed 6-0.

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127 Meeting adjourned at 7:36 p.m.

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129 Debbie Wisdom, Deputy City Clerk

130 Recording Available.