

1 Mayor Vini Samuel presiding.
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3 **CALL TO ORDER:** Mayor Samuel called the meeting of October 23, 2018 to order at 7:00 p.m.
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5 **FLAG CEREMONY:** Pledge of Allegiance.
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7 **ROLL CALL:** Councilman Wood, Councilman Hatley, Councilwoman Cristobal, Councilman Trimble,
8 Councilman Bryson and Councilman Skaramuca were all present. Councilman Cope was absent.
9 Councilman Trimble made a motion to excuse Councilman Cope which was seconded by Councilman
10 Hatley.

11 *Motion passed 6-0*
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13 **STAFF PRESENT:** Public Works Director Olden, Forester Hiner, Fire Chief Rux, Police Lt. Wilson, CFO
14 Streeter, City Attorney Coker and Clerk Lillegard were all present.
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16 **APPROVAL OF BILLS:** Councilman Trimble presented the bills in the amount of \$144,238.81 for checks
17 #53367 to #53397. Councilman Trimble made a motion to approve the bills as audited which was
18 seconded by Councilman Hatley.

19 *Motion passed 6-0*
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21 **PAYROLL:** Checks #40650 to #40652 in the amount of \$144,422.16.
22

23 **APPROVAL OF MINUTES:** Councilman Wood pointed out a spelling error on line #94; Councilman
24 Hatley's name was misspelled. A motion to approve the minutes as corrected was made by Councilman
25 Trimble and seconded by Councilman Skaramuca.

26 *Motion passed 6-0*
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28 **PUBLIC COMMENT:** None
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30 **EXECUTIVE SESSION:** The Mayor advised they would be recessing to an Executive Session per RCW
31 42.30.110 1g for review of a public employee's performance. Mayor Samuel indicated they should only
32 be in session approximately 5 minutes and no action was expected to be taken.
33

34 Executive Session began at 7:03 p.m. and finished at 7:09 p.m. with no action taken.
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36 **COMMITTEE REPORTS:**

37 **Parks Board –Trail Plan Discussion**

38 Mayor Samuel reported for Councilman Cope who was absent. She advised the parks board had met on
39 October 17th and discussed budget updates, trails updates, Nelson Field grandstands, Simpson Courts,
40 Beacon Park update and user agreements. Mayor Samuel updated everyone on the procedures the
41 board would like followed when someone wishes to use the city forest for events which would be at the
42 discretion of Forester Hiner. There were questions regarding if a policy was currently in place saying
43 someone has to follow these new procedures. There was more discussion pertaining to this with the
44 Mayor advising this would be looked into. The mayor asked the council members to review the
45 procedure and ask questions. More discussion ensued.
46
47

48 **2018 Montesano Business Forum**

49 Mayor Samuel reported there were approximately 40 people in attendance at the forum; the feedback
50 was the forum provided good relative content, funding ideas and marketing ideas; three council
51 members attended and all felt things went very well, the content was relative and created good
52 discussion.

53

54 **OLD BUSINESS:** None

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56 **ORDINANCES & RESOLUTIONS:** None

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58 **PUBLIC COMMENT:** None

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60 **NEW BUSINESS:**

61 **Refund Levy Discussion**

62 CFO Streeter introduced the refund levy, explaining what it was and how it works. CFO Streeter
63 recommended that we do not accept the refund levy. Councilman Trimble made a motion we complete
64 the form by checking "Box C" indicating we do not wish to re-levy any of the General Fund net
65 refunds/cancellations during the 2019 tax year. Councilman Wood seconded the motion, adding he
66 would like to see the county provide us with the proper form with the proper language.

67 *Motion passed 6-0*

68

69 **2019 Budget Introduction (General Fund, Enterprise Funds (Not EMS) & Capital Projects Funds)**

70 CFO Streeter presented the budget introduction. The budget presentation included a proposal to enact
71 a new \$20.00 annual car tab fee for vehicles registered in city limits. The car tab fee would generate a
72 projected \$70,000 annually, which would fund street projects and a portion of a Public Works position.
73 Discussion and questions pertaining to the long term sustainability of funding for any new employees
74 that might be requested and discussion pertaining to a transportation authority ensued. Draft copies
75 available upon request.

76

77 **COUNCIL COMMENTS:**

78 **Councilman Wood** commented on the business forum and the feedback he had received; advised he
79 was impressed with the 468 presentation and what the app could do however did not want this means
80 of marketing to be at the expense of billboards; would like to see billboards in the budget as we are
81 missing an opportunity to promote Montesano and generate revenue for the city.

82

83 **Councilman Hatley** expressed how awesome he thought the 468 app presentation at the business
84 forum was and thinks this would be beneficial; felt the information provided at the forum regarding
85 funding and Enterprise for Equity was very interesting and helpful; budget process is going to be
86 interesting.

87

88 **Councilwoman Cristobal** commented on how good the business forum was; thought the 468 app
89 presentation was very good and would like to see it working together with a website and billboards;
90 would like to see the city push forward with a streets and sidewalks plan for next year's budget.

91

92 **Councilman Trimble** had no comments.

93

94 **Councilman Bryson** advised he had heard good comments regarding the business forum; felt the parks
95 board discussion was good and productive.

96
97 **Councilman Skaramuca** advised he feels we are on the right path in regards to the trails plan; feels we
98 are just in a period of growing pains in regards to the city forest and recreation. Councilman Skaramuca
99 also wanted the mayor to know he had been approached by one of his biggest critics who told him he
100 was impressed with what is going on with the streets and he thought the mayor was doing a good job
101 and he would be willing to pay some sort of assessment to continue the work on the streets.

102
103 **MAYOR COMMENTS:**

104 **Mayor Samuel** stated she believed the forum went well and was happy with the attendance; Concerning
105 the budget, we all have ideas and believe they are good but what's important is the identify what is
106 measurable as we only have certain pockets of money; advised there has been at least a 10% increase in
107 funds generated from sales tax this year; feels we need to work with the Chamber of Commerce to help
108 market the city; reminded everyone of the last home football game this Friday and reminded everyone
109 the Friends of the Library is having a book sale.

110
111 **ADJOURNMENT:**

112 Councilman Bryson made a motion to adjourn the meeting which was seconded by Councilwoman
113 Cristobal.

114 *Motion passed 6-0*

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116 Meeting was adjourned at 8:09 p.m.

117
118 Kim Lillegard, Deputy Clerk
119 Recording available.