

Minutes Montesano City Council Meeting
January 12, 2016 at 7:00 p.m. at Montesano City Hall

1 **MAYOR Vini Samuel, PRESIDING.**

2 **FLAG CEREMONY** – Pledge of Allegiance lead Girl Scout Troop #41645

3 **COUNCIL MEMBERS PRESENT:** Pat Herrington, Chris Hutchings, Ian Cope, Tyler Trimble, Dave
4 Skaramuca, Nikki King, Dan Wood.

5 **STAFF PRESENT:** Brett Vance, Loren Hiner, Mike Wincewicz, Rocky Howard, Corey Rux and City Attorney
6 Chris Coker.

7 **Oath of Office by Auditor Vern Spatz for Mayor Vini Samuel. Oath of Office by Vini Samuel for Nikki
8 King, Dave Skaramuca, Dan Wood and Ian Cope.**

9
10 **APPROVAL OF BILLS:**

11 Herrington presented bills totaling \$96,812.84 for December Check #'s 51335-51372 and \$42,744.32 for
12 January 12, 2016 Check #'s 51373-51400. Motion made by Cope; seconded by Trimble to accept the
13 bills. *Motion passed.*

14 **MEETING MINUTES APPROVED:**

15 Motion to approve minutes for December 8, 2015 made by Cope; seconded by Trimble. Herrington
16 asked for amendment of his comments which was accepted by mover and second. *Motion passed.*

17 Motion made by Hutchings to add public comment; seconded by Trimble. *Motion passed.*

18
19 **PUBLIC COMMENT:**

20 Tracy Travers- Expressed she was happy to be working with the City of Montesano as new
21 President of the Montesano Chamber of Commerce.

22 Gene Burger, Montesano- Has concerns about a nuisance property on Pioneer Street. Excessive
23 garbage in yard and delinquent bills. Referred to Mike Wincewicz.

24 John McCann, Montesano- Congratulations to the new Mayor and council. Would like to see a
25 committee formed for unnamed vehicles (drones) and hover boards.

26
27 **UNFINISHED BUSINESS:**

28
29 **Letter from Washington Survey and Rating Bureau- Corey Rux** – Evaluate fire protection classification,
30 last time it was done was in 2008. This number factors into insurance premiums. They evaluate four
31 different categories, fire protection, water supply systems, emergency communications and fire
32 prevention. Classification came down from a 5 to a 4. Thanked Rocky Howard and Sam Martin for
33 helping on the project.

34
35 **Indigent Defense Contract- Chris Coker-** November an issue came up that Mr. Ehrhardt was under
36 contract for 72 case points. He is limited to 300 case points per year by Washington State Supreme
37 Court and could like the contract to be modified to an additional \$250.00 per case point over the
38 assigned 72. Motion to approve made by King; seconded by Skaramuca. Discussion. *Motion and second
39 withdrawn.* Wood moved to refer to personnel committee. *Motion died for want of second.* Motion
40 made to table issue made by Cope; seconded by King. *Motion passed.*

41
42 **Professional Services Contract- Parametrix Mike Wincewicz-** Professional services agreement for
43 council to approve and Mayor to sign in the amount of \$137,000.00 for design work on the waste-water
44 treatment plant from the Wynoochee River. Estimates now are between 700,000 and 1.4 million dollars
45 but will not know until design is done. Estimate includes permits from Department of Fish and Wildlife
46 and the Core of Engineers. First step. Time frame will be about 2 years because of the permitting.
47 Motion made to approve contract made by Trimble and seconded by Skaramuca. Discussion. *Motion*
48 *passed.*

49
50 **PRESENTATION**

51
52 **Legislative Roles and Responsibilities- Chris Coker-** Perils of public records. A public record is defined as
53 any writing containing information relating to the conduct of Government a performance of any
54 government of propitiatory function prepared, owned used or retained regardless of physical form or
55 character. A writing means any handwriting, typewriting, photographing and any other means of
56 recording any form of communication or representation but not limited to letters words, sounds. All
57 forms of disks etc. Err on the side of disclosure. Be aware and conscience of email on personal phones.
58 Anything done on a private device relating to the city is open for public disclosure.

59
60 **NEW BUSINESS:**

61
62 **Mayoral Status Report**

63 **City Administrator Search-** City Administrator last day was 1-8-16. Published job description in a variety
64 of sites. It will remain open until filled. The city structure will change to City Financial Officer/Economic
65 Development Director. Position superior to department heads but not direct supervision. **Powell**
66 **Limited Scope Update-** Mrs. Powell will be working remotely until position is filled. She will reconcile all
67 financial reports to be consistent with state law. She is overseeing financial reports until someone can
68 be hired.

69 **Beacon Park Development Group-** The Mayor has put together a Beacon Park Development Group:
70 Steve Polar, Eric Kupka, Lori Blanchard and Julie Stanfield. Thanked them for stepping up for the
71 community. Have roughly \$60,000 useable for development in the budget.

72 **Project Presentation-** The City has submitted an application for State's capital budget for \$145,024 for
73 two major projects. The first part is for the downtown entry way; second is for a public restroom in Fleet
74 Park. Thanked Mike Wincewicz and Rocky Howard for their hard work.

75
76 **Committee Assignments** are attached to minutes.

77
78 **Introduction to Draft Ordinance Code of Ethics by Wood** dealing with conflict of interest. Hoping to
79 take what is already in state law and codify into Montesano municipal code. Has drafted in sections and
80 would like a committee review it and have the city attorney recommend what section it would go in and
81 any corrections or wording that need changed.

82
83 **Confederated Tribes of the Chehalis Reservation Jail Contract- Chief Vance – RE:** jail contract between
84 the City of Montesano and the Chehalis Tribe for long-term sentences. Secondary contract to the Grays
85 Harbor County Sheriff. Motion to approve contract made by Trimble and seconded by Herrington.
86 Discussion. *Motion passed.*

87

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88 **PUBLIC COMMENT:**

89
90 Donovan Richart- Has concerns about bad sidewalks and ramps. Concerns about kids tripping
91 and people getting hurt. Congrats to everyone.

92 Russ Burke- Would like to know a dollar amount listed with Mrs. Powell's agreement with the
93 City. Answer given.

94
95 **MAYOR'S COMMENTS:**

96 Thanked everyone present. Council's role is legislative, Mayor's is executive which means she heads the
97 staff. Any concerns about staff let her know and will address/ go through appropriate process.

98 Appreciates all comments made; asks that questions sent to her before meeting so that city business is
99 dealt in timely manner.

100 **COUNCIL COMMENTS:**

101
102 **Dan Wood-** Thanks Chief Rux for the work. Survey needs to be advertised through publications and
103 social media. Reviewed hundreds of errors in the city code that wants cleaned up. Will not make the
104 next council meeting. Appreciates Mr. Coker's comments about public records.

105
106 **Nikki King-** Thanked everyone who donated blood before the meeting. Would like to thank the Girl
107 Scouts and all the parents involved. Transparency is very important.

108
109 **Dave Skaramuca-** Thanked everyone who voted for him, looks forward to working with everyone.

110
111 **Tyler Trimble-** Welcome/congrats to everybody. Looks forward to working with new people. Happy New
112 Year. Continue to come out and support the city.

113
114 **Ian Cope-** Congrats to Mayor and to Nikki Dan and Dave. Attended the Legislative Send Off .Loved the
115 turn out, hopes to see this kind of interest in future meetings.

116
117 **Chris Hutchings-** Congrats to the new council members and Mayor, reminded the community there is a
118 drug drop box in the police department and encouraged all to clean out medicine cabinets and drop
119 them off. Concerned about too many things going to committees instead of council first. Council should
120 review issues publicly first and direct to committees as needed. Thanked the Girl Scouts.

121
122 **Pat Herrington-** Thanked citizens for coming out. Welcome to the new council members. If you cannot
123 make it to a committee meeting to call the alternate. Thanked the Girl Scouts, and the Girl and Boy
124 Scout leaders for their time and energy's to keep the programs alive.

125
126 Girls Scouts retired the Colors. Motion to adjourn meeting made by Cope; seconded by Skaramuca.
127 *Motion passed.*

128
129 Meeting adjourned at 8:59 p.m.

130 Chelsea Anthony- Deputy Clerk.

131 Recording Available.