

1 Mayor Vini Samuel, Presiding

2

3 Meeting was called to order by Mayor Samuel at 7:00 pm

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5 **FLAG CERMONY:** Pledge of Allegiance

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7 **ROLL CALL:** Councilman Wood, Councilman Chung, Councilman Trimble, Councilman Cope and
8 Councilman Skaramuca were all present.

9

10 Councilman Skaramuca made a motion to excuse Councilman Bryson which was seconded by
11 Councilman Trimble.

12 *Motion passed with a 5-0 vote.*

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14 **STAFF PRESENT:** CFO Doug Streeter, Police Chief Vance, Fire Chief Rux, Forester Hiner, PW Director
15 Olden, Attorney Coker and Deputy Clerk Lillegard

16

17 **APPROVAL OF BILLS:** Councilman Trimble presented the bills totaling \$23,047.21 for checks #52440-
18 52464. Payroll totaled \$231,700.87 for checks 40024-40048. A motion was made by Councilman
19 Trimble to approve the bills and payroll as audited with Councilman Skaramuca giving a second.

20 *Motion passed with a 5-0 vote.*

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22 **APPROVAL OF MINUTES:** The Mayor noted that we did not have the minutes from the special meeting
23 on June 30, 2017, so they will be presented at the next meeting. Councilman Trimble made a motion to
24 approve the minutes of the June 27, 2017 meeting. Councilman Cope seconded the motion. There
25 were no corrections or changes.

26 *Motion passed with a 5-0 vote.*

27

28 **PUBLIC COMMENT:**

29 Helen Hepp of 419 N. Calder invited everyone to the Boyer Open House at 214 E. Spruce Avenue from 9-
30 3. She advised the donation proceeds would go towards the Friends of Schafer and Lake Sylvia Parks.
31 Mrs. Hepp also spoke about the Pacific County's Master Gardner Tour and the Montesano Historic Car
32 show which were also happening this weekend.

33

34 Steve Hepp, also of 419 N. Calder requested that the council use the sound system so he could hear
35 them.

36

37 Councilman Wood advised he had received a text from Councilwoman King asking to be excused from
38 the meeting as she was on vacation. Councilman Wood made a motion to excuse Councilwoman King
39 which was seconded by Councilman Cope.

40 *Motion passed with a 5-0 Vote.*

41

42 **FORESTER PRESENTATION OF CHAD HORKEY AND JAKE JARACZZKI:**

43 Forester Hiner presented his summer interns to the council stating they help in programs such as the
44 walk in the woods, timber sale layouts, timber cruising, trail maintenance as well as working on a school
45 project. Chad Horkey reported they were doing a complete trail analysis on the 20 miles of trails;
46 updating maps, crossings, trail difficulty, good and bad problems. He advised they planned on a 5 year

47 rotational plan for the trails. Horkey also advised starting tomorrow a nature trail will be worked on at
48 Beacon Park. They will also include the area of the state park trails.

49
50

51 **COMMITTEE REPORTS:**

52 **Public Works:**

53 Councilman Skaramuca advised the committee had met on 07-05-17 with himself, Councilman Wood,
54 Councilman Bryson and PW Director Olden. They had three major topics:

55 1) Summer Hires: two applicants will concentrate on painting curbs and crosswalks, weeding etc.
56 2) Equipment purchases include a roller, mini excavator, mower attachment, utility trailer and a flatbed
57 is on order.

58 3) Cemetery status; letter sent to current contractor about the state of the cemetery. Would like to
59 think about a non-permanent hire for the cemetery next year.

60 4) Nuisance properties; there are 17-20 with two being on the high list. Discussed a scoring system for
61 the list. Councilman Wood asked that Attorney Coker find out how to put more teeth into our
62 ordinance.

63 5) Noxious weeds in the city need to be addressed.

64 6) E. Pioneer project is in the hands of the state government.

65 The mayor asked that the committee meet with PW Director Olden reference a piece of property that
66 has had complaints made on it. The mayor will forward the emails associated with this.

67 Councilman Cope added that one of the abated properties is under new ownership so that should help.

68

69 **Finance:**

70 The mayor asked the finance committee to start exploring what a general fund and reserve fund balance
71 might look like for next year.

72

73 **Flood Authority:**

74 Councilman Wood advised the board has not met since the last council meeting. Some of the flood
75 authority staff had a meeting and they have agreed to do a special program on the anniversary of the
76 2007 flood. We now have the Office of Chehalis Basin which met for the first time on Friday. We are
77 waiting on the remainder of the capital budget from the state. Meeting today with several entities to do
78 a preliminary look at some of the information on the WWTP to see where we go and how quickly. We
79 are hoping to have a clearer picture by next meeting. Discussion and questions ensued.

80

81 **C.O.G.**

82 Nothing to report

83

84 **MTO**

85 Did not meet.

86

87 **UNFINISHED BUSINESS:**

88 **PSA Ambulance:**

89 Fire Chief Rux reported they needed a purchase and sale agreement to purchase an ambulance. He
90 advised they are currently one ambulance down. A new ambulance would replace the 2006 one that is
91 not working well. Councilman Cope made a motion to allow the mayor to enter into a purchase and sale
92 agreement with Professional Sales and Services LLC in the amount of \$250,713.00 for an ambulance we

93 would receive after January so the first payment would not be until 2018. This was seconded by
94 Councilman Trimble. *Motion passed with a 5-0 vote.*

95

96 **NEW BUSINESS**

97 **East Pioneer Water Project Award Bid:**

98 PW Director Olden advised we only received one bid which was from Rognlins. It was a bit higher than
99 we anticipated but if we delay in this project then we delay the street project. Mr. Olden explained
100 about the differences in what we had budgeted, what the cost is going to be and where that funding
101 would come from. CFO Streeter advised we would have to bring forth a budget amendment to move
102 money. There are reserves available in the water fund for this.

103

104 A Motion was made by Councilman Trimble to accept the bid from Rognlins for the E. Pioneer water
105 project for \$224,998.00 which was seconded by Councilman Cope.

106

107 Discussion ensued with concerns as to only one bid and could we take this. CFO Streeter advised
108 anything under \$300K was considered on the small works roster so we were okay to accept this one bid.
109 Public Works Director Olden was asked if he thought we were going to be able to stay on budget and he
110 stated he believed so.

111 *Motion passed with a 4-1 vote. Councilman Chung voted nay.*

112

113 **Acceptance of Timber Sale as Complete:**

114 Forester Hiner advised the timber sale was complete and asked for the council to accept it. Councilman
115 Cope made the motion to accept the Sierra Pacific Timber Industries G11 Timber Sale Contract as
116 complete with Councilman Wood seconding it. Discussion involved whether the roads issue had been
117 straightened out at an acceptable level which it had.

118 *Motion passed with a 5-0 vote.*

119

120 **Bid Authorization for East Pioneer (Street Reconstruction) project:**

121 PW Director Olden explained we can expect a funding authorization letter any time and asked for
122 authorization to go to bid as soon as we get the letter. Councilman Wood made a motion for bid
123 authorization as soon as we get construction authorization with Councilman Trimble making a second.

124 *Motion passed with a 5-0 vote.*

125

126 **ORDINANCES & RESOLUTIONS:**

127 **Interlocal Agreement Re: Ambulance-Resolution #923:**

128 Councilman Trimble made a motion to accept Resolution #923 approving an intergovernmental
129 cooperative purchasing agreement and authorizing the intergovernmental acquisition of a 2017 Horton
130 623 Type I 2WD custom ambulance. Councilman Cope seconded the motion. There was a small amount
131 of discussion reference the company this agreement would be with.

132 *Motion passed with 5-0 vote.*

133

134 **Community Development Block Grant-Resolution #924:**

135 Councilman Wood made a motion to accept Resolution #924 authorizing the city to apply for a
136 community development block grant. Councilman Skaramuca made a second to the motion. There was
137 no discussion.

138 *Motion passed with a 5-0 vote.*

139

140 **Ranch at Camp Creek LLC Annexation Ordinance:**

141 This is the formal ordinance process. This is set for hearing at next meeting.

142

143 **PUBLIC COMMENT:**

144 Forester Hiner invited everyone to come out for an evening walk in the woods at Lake Sylvia State Park.

145

146 **COUNCIL COMMENTS:**

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148 **Councilman Wood:** Thanked Chad and Jake. Reminded everyone about National Night Out on
149 August 1st.

150

151 **Councilman Chung:** No comment

152

153 **Councilman Trimble:** Thanked Chad and Jake for their hard work on the forest trails.

154

155 **Councilman Cope:** Also thanked Chad and Jake.

156

157 **Councilman Skaramuca:** Thanked Chad and Jake for their work. Invited everyone to get outside and
158 enjoy the weather.

159

160 **MAYOR COMMENTS:** The mayor thanked Forester Hiner for the walks in the woods adding there has
161 been good feedback to the clerks from the public. She also invited everyone to the Saturday Market,
162 the car show and kids fest which is all happening this Saturday. She reminded all about the Stone
163 Soup/Full Monte music festival August 26th from 3-7 in the park.

164

165 Motion was made by Councilman Cope to adjourn the meeting with a second by Councilman Trimble.
166 *Motion carried with a 5-0 vote.*

167

168 Meeting adjourned at 7:46 p.m.

169

170 Kim Lillegard, Deputy Clerk

171 Recording Available.