

1 Mayor Vinin Samuel presiding.
2

3 **CALL TO ORDER:** The Montesano City Council meeting for January 14, 2020 was called to order at 7:01
4 p.m. by Mayor Vini Samuel.
5

6 **FLAG CEREMONY:** Pledge of Allegiance
7

8 **OATH OF OFFICE:**

9 Mayor Samuel was sworn in by Deputy City Clerk Kim Lillegard. Councilman Skaramuca, Councilwoman
10 Valentine and Councilman Wood were sworn in by Mayor Samuel.
11

12 **ROLL CALL:** Councilman Wood, Councilwoman Valentine, Councilwoman Cristobal, Councilman Trimble,
13 Councilman Cope, Councilman Bryson and Councilman Skaramuca were all present.
14

15 **STAFF PRESENT:** Public Works Director Mike Olden, Police Chief Brett Vance, Forester Loren Hiner, Fire
16 Chief Rux, CFO Arnel Blancas and Deputy Clerk Kim Lillegard were all present. City Attorney Chris Coker
17 was available via phone.
18

19 **APPROVAL OF BILLS:** Councilman Trimble made a motion to accept the bills of December 24, 2019 and
20 January 14, 2020 as audited. Councilman Cope seconded the motion.
21

22 December 24, 2019 bills totaling \$115,206.39 for checks #54280-54300 and payroll totaling \$132,022.47
23 for checks #41223-41225.
24

25 January 14, 2020 bills totaling \$170,365.80 for checks #54301-54335 and payroll totaling \$225,837.30
26 for checks #41226-41253.
27

28 *Motion passed 7-0.*

29 Mayor Samuel added one item to the agenda under Old Business; Public Safety Building update.
30

31 **APPROVAL OF MINUTES:** Councilman Trimble made a motion to approve the minutes of December 10,
32 2019 and December 23, 2019 with Councilwoman Valentine making a second. Mayor Samuel advised
33 the Ordinance mentioned in the recorded tape on the December 23rd minutes was wrong; the corrected
34 Ordinance number is #1626.
35

36 *Motion passed 7-0*

37 **PUBLIC COMMENT:**

38 There was no public comment.
39

40 **COMMITTEE REPORTS/FOR COUNCIL INTRODUCTION/COMMITTEE ASSIGNMENTS:**
41

42 **MTO-**Councilman Trimble advised the MTO Committee met on December 17th with the main topic of
43 discussion being the placement of a four way stop at E. McBryde and N. Medcalf Street. Also discussed
44 was a proposed change to one way traffic travel on W. Marcy Avenue, curb painting and four way site
45 distance issues.

46 **PUBLIC WORKS**-Councilman Skaramuca advised the public works committee had been working on three
47 specific items: 1) Possibly making West Marcy Avenue from Main Street to 3rd Street a westbound one
48 way only; creating angled parking on the south side and parallel parking on the north side; public will be
49 given an opportunity to comment or at least be forewarned. 2) Recommendation to the council to
50 authorize the Mayor to sign for the Marcy Avenue Phase III engineering design agreement with Gibbs
51 and Olson. 3) Nelson Field bleachers were assessed and a report given outlining the structure faults and
52 needs. The good news is it is not in immediate danger of falling down so we do have time to do some
53 work on design and fund raising.

54

55 **COMMITTEE ASSIGNMENTS:**

56

57 Mayor Samuel asked for committee assignment recommendations. Councilman Skaramuca suggested
58 we just go down the current list and see who wants to remain and who would like to change.

59

60 Forestry- Ian Cope (Chair), Clint Bryson, Megan Valentine and Dave Skaramuca (Alternate)

61

62 Finance-Tyler Trimble (Chair), Ian Cope, Clint Bryson and Megan Valentine (Alternate)

63

64 Public Works- Dave Skaramuca (Chair), Dan Wood, Kim Cristobal and Ian Cope (Alternate)

65

66 Public Safety- Tyler Trimble (Chair), Kim Cristobal, Megan Valentine and Dave Skaramuca (Alternate)

67

68 GH C.O.G.-Mayor Samuel and Megan Valentine (Alternate)

69

70 MTO (Model Traffic Ordinance)-Tyler Trimble (Chair) and Kim Cristobal (Alternate)

71

72 Personnel-Clint Bryson (Chair), Ian Cope, Dave Skaramuca and Kim Cristobal (Alternate)

73

74 AWC Legislator-Mayor Samuel

75

76 Parks Board- Megan Valentine (Chair) and Ian Cope

77

78 Planning Commission- Dave Skaramuca (Chair)

79

80 Volunteer Fire / Police- Tyler Trimble (Chair)

81

82 Councilman Wood requested they have a Code Committee and Mayor Samuel advised this could be an
83 ad-hoc committee. No motion is needed for ad-hoc committee.

84

85 Mayor Pro-Tem- Councilman Cope nominated Tyler Trimble with Councilman Wood making a second.
86 *Motion passed 7-0.*

87

88 Mayor Pro-Tem for year 2020 is Councilman Trimble

89

90

91

92 **OLD BUSINESS:**

93

94 **Festival of Lights Update:** Chief Vance gave a quick update on how the festival went. It was well
95 attended as it is every year. He thanked the Cities of Aberdeen and Hoquiam for their help with traffic
96 control. It appeared we had more floats than in the past.

97

98 Councilman Cope asked if there was a status update on Jingle Lights. Mayor Samuel and Councilman
99 Bryson advised they were working with IBEW to get a group of volunteers to see if they could make this
100 work next year.

101

102 **Public Access to the City Forest:** Councilman Cope advised the changes Councilwoman Valentine and
103 Councilman Wood had suggested were forwarded to City Attorney Coker. It is the committee's goal to
104 have this before the council at the next meeting.

105

106 **Public Safety Building update:** Mayor Samuel advised we have letters from E911 which affirms their
107 commitment to a lease option and letters from IAFF 1862 and Grays Harbor College affirming their
108 support for a public safety building. She is expecting a letter from Teamsters later next week. We
109 looking for a budget proviso or line item to be defined; \$800,000.00, roughly \$2-300,000.00 is design
110 and the rest is in AV equipment. The Capital Budget request will be next January.

111

112 Councilman Wood made a motion to express support for the budget proviso and legislative funding for a
113 regional public safety facility with a second by Councilman Cope.

114 *Motion passed 7-0*

115

116 **NEW BUSINESS:**

117

118 **Interlocal agreement for IT services-authorize the Mayor to sign.**

119 Councilman Trimble made a motion to authorize the Mayor to sign the Interlocal Agreement between
120 the City of Montesano and Grays Harbor Communications for IT services which was seconded by
121 Councilman Bryson.

122 *Motion passed 7-0*

123

124 **Six-year Transportation Improvement Plan Amendment:**

125 Councilman Wood made a motion to approve the Six Year Transportation Improvement Program
126 Amendment with Councilman Skaramuca making a second to the motion. This amendment was to
127 include the E. Pioneer Sidewalk Project and an update to the Marcy Street to 1st to Main Street Project.

128 *Motion passed 7-0*

129

130 **Consultant Agreement for Marcy Avenue-authorize the Mayor to sign.**

131 Councilman Skaramuca made a motion to authorize the Mayor to sign the Marcy Avenue Phase III
132 Consultant Agreement with Gibbs and Olson for \$55,000 with a second by Councilman Bryson.

133 Councilwoman Valentine asked if this had any effect on the possible one way street direction on Marcy
134 Avenue and Public Works Director Olden advised it did not.

135 *Motion passed 7-0*

136

137

138 **Municipal Services Agreement with Connections-authorize the Mayor to sign.**

139 Councilman Trimble made a motion to authorize the Mayor to sign the Municipal Services Agreement
140 with Connections which was seconded by Councilwoman Valentine.

141 *Motion passed 7-0*

142

143 **Medical Clinic .09 funding:** Public Works Director Olden advised we had requested funding from the
144 county for preliminary work; they gave us the initial \$50,000.00. There is geo tech work and DOT input
145 to be used with this first \$50,000.00.

146

147 **Crait Field User Agreement:** Mayor Samuel advised there are two entities who have asked to use Crait
148 Field; Montesano Little League and Girls Softball Association which is being rekindled. User agreements
149 are being drafted; the city will allocate time based in part on the number of kids who sign up with each
150 user group. Attorney Chris Coker asked if there have been any language issues or any issues with the
151 users agreement for the groups this past year. Mayor Samuel advised there has not.

152

153 **Council budget workshop schedule:** Budget workshops are scheduled for the next three council
154 meetings and will happen at 6:00 p.m. prior to the council meeting at 7:00. Tonight's workshop was on
155 standards of service.

156

157 **Closure of City Hall from 1:00 -3:00 on January 24th:** Mayor Samuel advised the council that City Hall
158 would be closing from 1:00 to 3:00 p.m. on January 24th to allow staff to attend the memorial for Chuck
159 Caldwell. Councilman Trimble commented he felt the Mayor had full council support on this.

160

161 **ORDINANCES & RESOLUTIONS:**

162

163 **Resolution #957 Adopting a Six-Year Street Plan for the City of Montesano**

164 Councilman Wood made a motion to pass Resolution #957 adopting a six-year street plan for the City of
165 Montesano which was seconded by Councilman Bryson.

166 *Motion passed 7-0*

167

168 **PUBLIC COMMENT:**

169

170 Jamie Nickles of 131 Minkler Road commented she had volunteered her husband who is an IBEW
171 member to help get Jingle Lights up and running this year.

172

173 **COUNCIL COMMENTS:**

174 **Councilman Skaramuca** had no comments.

175

176 **Councilman Bryson** commented he felt the four way stop at McBryde and Medcalf was a good choice
177 and it will improve safety; the IBEW folks want to be a part of Jingle Lights.

178

179 **Councilman Cope** had no comments.

180

181 **Councilman Trimble** had no comments.

182

183 **Councilwoman Cristobal** had no comments.

184 **Councilwoman Valentine** commented she enjoyed seeing the new logo on the police vehicles during the
185 Festival of Lights; had concerns about the proposed one way west bound on Marcy as she watches folks
186 drive the wrong way on First Street all the time and is concerned this will happen on Marcy.

187

188 **Councilman Wood** commented he appreciates the approach on the budget workshops and advised the
189 other council members there is a vacancy on the code review committee.

190

191 **MAYOR COMMENTS:**

192 Mayor Samuel thanked everyone for running for their positions, congratulations for those just sworn in,
193 is excited for the year ahead and encourages the council if they have any ability to attend the memorial
194 for Chuck Caldwell as he was a very important part of the city's heart and this is important.

195

196 **ADJOURNMENT:**

197 Councilman Cope made a motion to adjourn the meeting with a second by Councilman Wood.

198 *Motion passed 7-0*

199

200 Meeting adjourned at 7:46 p.m.

201

202 Kim Lillegard, Deputy Clerk

203 Recording Available

Approved